

SHEPHERDSTOWN GRANTS COMMITTEE

MINUTES - June 2, 2021, 4:00pm - Town Hall

*CALL TO ORDER: 4:08pm - Chris S., Mary F., D.W.G.

*APPROVAL OF MINUTES - After some discussion, Chris S. motioned to table the approval of 5-20-21 meeting minutes. Seconded by D.W.G.

*VISITORS: Steve P., Matt J.

*OLD BUSINESS:

- A. CARES Act / Community Block Grant funding grant applications - waiting for determination. Mary F. to call and inquire.
- B. Additional committee members - division of labor?
- C. Community input regarding needs can be determined by email, survey, social media, and feedback from town committees and departments, community organizations, etc.

Possible projects include historic preservation, humanities - library, museum, garbage truck, bike path, website.

Discussion focused on the what grant opportunities should be pursued. It was generally determined that the goal of any community outreach is to connect with stakeholders and obtain information to determine need, and then evaluate whether this need is a good fit for the capabilities of the committee to address.

Specifically, the committee should consider the following criteria:

- Urgency of the project
- Fits the mission of the committee as stated
- Funding opportunity
- Application due date
- Capabilities / skills knowledge of committee with regard to application process

- Readiness of committee and community partners to pursue funding and complete the application
- Is the scope of the project a good fit for the town (administering, reporting, need)?

***NEW BUSINESS:**

D. Next grant application:

Prior to the meeting, a listening session was held with Police Chief King. Chief King identified the following needs or wants: portable camera system, cradlepoint system upgrade for vehicles, AEDs, license plate reader, civil disorder gear, staffing needs.

It was discussed and decided to conduct the next listening session with the parks & rec committee.

Chris S. to reach out again to the fire department.

After consideration, the follow projects were given priority status: garbage truck, tree inventory, portable camera, cradlepoint system, civil disorder gear, AEDs, bike path and streaming equipment for town meetings.

E. Committee name:

After discussion, Chris S. motioned to change the name of the committee to the Shepherdstown Grants Committee. Seconded by Mary F.

F. Committee reports:

Mary F. and D.W.G. to attend Evolve listening session.

Next meeting scheduled for June 17, 2021, 4pm

***ADJOURN: 5:05pm**