

DRAFT

Shepherdstown Grant Committee
Minutes - June 17, 2021 - 4p.m. at Town Hall

Call to Order 4:00pm

Present: Chris Stroeck, D.W. Gregory, Mary Fortuna

Minutes

5.20.21

Motion to approve by Mary Fortuna

Seconded by D.W. Gregory

6.2.21

Motion to approve by Chris Stroeck

Seconded by Mary Fortuna

[approved with a non-substantive change]

Old Business:

- A. Cares Act: No word on applications. Mary will reach out to Catholic Charities to determine if they have heard of any entities being funded from CDBG-CV Round 2, and also to inquire whether residents in need could benefit by being connected with Catholic Charities immediately regardless of whether the town is funded, since there may be other sources of assistance.
- B. Additional Committee Members: Town Council will vote on Matt Jividen's application to join the committee
- C. Community Input:
 - a. Mary and Chris will attend the Parks and Rec Committee meeting on June 22nd at 6pm to conduct a listening session for information regarding funding needs
 - b. Log: it was agreed that the log of potential applications and funding/needs matches would be posted on the committee's web page.
 - c. Mary will schedule a meeting with CATF to explore possible projects for the upcoming NEA Our Town grant opportunity. D.W. will attend if she is available.
 - d. It was agreed that the Shepherdstown Library and Historic Shepherdstown would be invited to upcoming listening sessions.
- D. Criteria for determining pursuit of funding opportunities: the committee discussed what criteria would be used for making recommendations to the Town Council (for approval of all projects) when determining which funding opportunities would be pursued. It was agreed that the criteria would be revised and posted on the committee's web page as follows:

All grant applications submitted by the committee will be approved by the town

council prior to submission. The committee will make recommendations to the Town Council for potential funding appeals based on the following criteria:

- a. Projects will benefit stakeholders in the Corporation of Shepherdstown
- b. Projects will be for public benefit, and will meet an established need.
- c. Projects will support the vision of the Town's Comprehensive Plan as outlined in its "Vision for the Future."
- d. Funding appeals will be for projects that are officially sanctioned.
- e. Projects will be prioritized based on urgency of the need they will meet.
- f. Appeals will be a good fit for the capacity of the grants committee and town partners.

New Business:

- E. Upcoming Grant Opportunities: Committee discussed potential funding opportunities and agreed to further research them with the goal of presenting one or more for approval at the next Town Council meeting:
 - a. REAP Grant (recycling)
 - b. USDA Grant (multiple needs matches possible)
 - c. CDBG-CV Round 3 (housing assistance - pending input from Catholic Charities)
 - d. Firefighter's Charitable Foundation (portable AED devices for law enforcement)
 - e. Firehouse Subs Foundation (AED devices)

Motion to adjourn: Chris Stroech

Seconded: D.W. Gregory

Meeting adjourned 5:03 p.m.