

Minutes

Shepherdstown Parks & Recreation - April 27, 2021

6:00 p.m.

Conducted Via Zoom

1. Call to Order:

Meeting Called to Order at 6:04 PM.

Members Present: Cheryl Roberts (Chair), Jenny Hayes, Marty Amerikaner, Lori Robertson, Nick Tully & Effie Kallas.

Members Absent: None.

Staff: Frank Welch.

2. Approval of Agenda:

MOTION to approve the agenda made by Lori, second by Marty. Motion carried without objections.

3. Approval of Minutes:

MOTION, made by Marty, second by Lori, to approve the minutes from March 24, 2021. Motion passed without objections.

4. Welcome Visitors: No Visitors.

5. Unfinished Business:

a. Bane-Harris Park - C. Roberts

i. Replacement Sign - Maiden Lane entrance. Cheryl reports that Davis Signs of Martinsburg quoted \$225.00 to replace the sign at the Maiden Lane entrance to

the park. This sign is currently worn and in need of replacement. Proposed design will be similar to the current sign.

MOTION to approve of Davis Sign to create a new sign for Bane-Harris Park. Motion by Marty. Second by Lori. Passed unanimously.

b. Cullison Park - M. Amerikaner

i. Marty reports that the park looks good. He observed an exercise class taking place in the park using the adult equipment.

c. Rumsey Park - N. Tully

i. Nick reports that the park clean-up last weekend went well. He, along with Jenny, Lori, and Cheryl cut, pulled, and generally cleaned-up.

ii. Monarch Waystation Garden - Lori reports that she weeded the Butterfly Gardens at Rumsey Park, distributed previously supplied dirt, and planted more milkweed seed donated by Morgan Academy.

iii. Discussion about procuring a hand railing for the lower steps of Rumsey Monument, similar to the existing railing on the upper steps. Frank will investigate and offer suggestions at the next meeting.

d. Viola Devonshire - L. Robinson

i. Lori reports that she has reached out to the residents of Sage Place and Shepherd Village regarding their offer to help with the upkeep of this park. A meeting will be set up soon.

ii. Marty reports that his attention has been called to the memorial signs in the park. They are overgrown and looking worn. He will investigate further.

e. Riverfront Park - J. Haynes

i. Jenny reports that the kayakers are using the ramp to access the river. She has picked up some litter. No issues reported.

f. Read Out in the Park - E. Kallas & C. Roberts

i. Effie reports that because the CDC has lifted its outdoor mask recommendations and because the Governor has raised the minimum number of people who can gather outdoors, it is now safe to conduct this program. Effie had previously communicated with Kendra at 4 Seasons Books and planned to reach out to Hali at the Shepherdstown Library before the pandemic hit. Effie will reconnect with both. Cheryl and Effie will meet in subcommittee and make a recommendation to this Commission.

g. Park & Rec Facebook Page - L. Robinson

i. Lori reminds everyone to send photos and a short blurb to her for posting.

h. Community Survey - E. Kallas

i. Pursuant to the concerns from last month, Effie edited and re-submitted the survey. Marty will attempt to upload it onto Survey Monkey. Cheryl will attempt to upload it onto Google Docs.

6. New Business:

a. Park Maintenance Check-ups

i. May 16, 2021 at 10:00am clean-up at Bane-Harris.

b. Future Meeting Topics

i. No suggestions.

7. Next Meeting: May 25, 2021 – 6:00 p.m. Location: Riverfront Park.

8. Adjournment

MOTION to adjourn meeting made by Jenny, second by Marty.

Adjournment: 6:52 pm.

Respectfully Submitted by Secretary Effie Kallas.

Approved by Cheryl Roberts, Chairperson