

**For “in-person” meetings, persons who are not on the agenda but wish to address the governing body must register to speak at least 15 minutes prior to the start of the meeting. For virtual meetings, the Mayor will canvas attendees for those wishing to speak. Time limits will be imposed. Requests for copies of documents related to agenda items must be made in writing at least 24 hours in advance of the meeting, not during the meeting. NOTE: Council members are elected to represent citizens of the Corporation of Shepherdstown, please contact them regarding any questions or comments you may have about the agenda items. This Council follows Robert’s Rules of Order (Revised).**

TOWN COUNCIL MEETING AGENDA

Tuesday, May 11, 2021

6:30 p.m.

Zoom Meeting

<https://zoom.us/j/92439711578?pwd=RkFjN1JTT0dTYWh2TmltSkdYUkhKZz09>

1. Call to order
2. Approval of Town Council Meeting Minutes of [April 13](#) and [April 20](#), 2021
3. **Public Comment Period**
  - a. Persons who have registered to address Town Council.
4. **Visitors**
5. **Public Hearings**
  - a. NONE
6. **Unfinished Business**
  - a. NONE
7. **Old Business**
  - a. Email list update
  - b. Website redesign update – Draft RFP
  - c. Shepherdstown Welcome Center
  - d. Shepherdstown Remote Worker Program

**8. New Business**

- a. [4<sup>th</sup> of July parade event request](#)

**9. Mayor's Report**

- a. COVID-19 Information

**10. Reports of Committees**

**A. Finance Committee**

- 1. No April meeting
- 2. [Financial Reporting](#)
- 3. Recommendations: NONE

**B. Parking Committee**

- 1. No April meeting
- 2. Recommendations: NONE

**C. Police Committee**

- 1. No April meeting
- 2. Recommendations: NONE

**D. Public Works Committee**

- 1. [Meeting minutes of April 2021](#)
- 2. Recommendations: NONE

**E. Parks and Recreation Committee**

- 1. [Meeting minutes of April 2021](#)
- 2. Recommendations: NONE
- 3. Bookmark the Park Event

**11. Report of Commissions and Boards**

**A. Tree Commission**

- 1. Meeting minutes of April 2021 – not available at this time
- 2. Recommendations: NONE

**B. Water and Sanitary Board**

1. [Meeting minutes of April 2021](#)
2. Recommendations: NONE

**C. Historic Landmarks Commission**

1. Meeting minutes of April 2021 – not available at this time
2. Recommendations: NONE

**D. Planning Commission**

1. Meeting minutes of April 2021- not available at this time
2. Recommendations: NONE

**E. Board of Appeals**