

**For “in-person” meetings, persons who are not on the agenda but wish to address the governing body must register to speak at least 15 minutes prior to the start of the meeting. For virtual meetings, the Mayor will canvas attendees for those wishing to speak. Time limits will be imposed. Requests for copies of documents related to agenda items must be made in writing at least 24 hours in advance of the meeting, not during the meeting. NOTE: Council members are elected to represent citizens of the Corporation of Shepherdstown, please contact them regarding any questions or comments you may have about the agenda items. This Council follows Robert’s Rules of Order (Revised).**

TOWN COUNCIL MEETING AGENDA

Tuesday, April 13, 2021

6:30 p.m.

Zoom Meeting

1. Call to order
2. Approval of [Town Council Meeting Minutes of March 9](#), [Special Town Council Meeting Minutes of March 23](#), [Special Town Council Meeting Minutes of March 26](#).
3. **Public Comment Period**
  - a. Persons who have registered to address Town Council.
4. **Visitors**
  - a. Danny Twilley- [Shepherdstown Remote Worker Program](#)
5. **Public Hearings**
  - a. NONE
6. **Unfinished Business**
  - a. NONE
7. **Old Business**
  - a. Email list
  - b. Website redesign update – [Draft RFP](#)
  - c. Shepherdstown Visitor’s Center
  - d. CARES ACT – Community Development Block Grant Coronavirus Response – Application submitt March 31, 2021

- e. [CATF event request](#)
- f. [Birthday Celebration event request](#)

**8. New Business**

**9. Mayor's Report**

- a. COVID-19 Information

**10. Reports of Committees**

**A. Finance Committee**

- 1. No March meeting
- 2. Financial Reporting
- 3. Recommendations: NONE

**B. Parking Committee**

- 1. No March meeting
- 2. Recommendations: NONE

**C. Police Committee**

- 1. No March meeting
- 2. Recommendations: NONE

**D. Public Works Committee**

- 1. [Meeting minutes of March 2021](#)
- 2. Recommendations: NONE

**E. Parks and Recreation Committee**

- 1. Meeting minutes of March 2021
- 2. Recommendations: NONE

## 11. Report of Commissions and Boards

### A. Tree Commission

1. Meeting minutes of March 2021
2. Recommendations: NONE

### B. Water and Sanitary Board

1. [Meeting minutes of March 2021](#)
2. Recommendations:
  - a. Member reappointments (3 year terms)- Water Board - Sue Kemnitzer, John Bresland and Mike Godfrey – Sanitary Board – Bob Keller

### C. Historic Landmarks Commission

1. [Meeting minutes of March 2021](#)
2. Recommendations:
  - a. Appointment of Dr. Keith Alexander (3 year term)

### D. Planning Commission

1. [Meeting minutes of March 2021](#)
2. Recommendations: NONE

### E. Board of Appeals

Shepherdstown Town Hall is inviting you to a scheduled Zoom meeting.

Topic: Shepherdstown Town Council Meeting

Time: Apr 13, 2021 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/96577874238?pwd=dlh4ZHNrMFBwSmxIM05obUgzVVY1UT09>

Meeting ID: 965 7787 4238

Passcode: 376037

One tap mobile

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+13126266799,,96577874238#,,,,\*376037# US (Chicago)

Dial by your location

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+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 965 7787 4238

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