

Minutes
Shepherdstown Parks & Recreation
February 23, 2021
6:00 p.m.
Conducted Via Zoom

1. Call to Order:

Meeting Called to Order at 6:00 PM.

Members Present: Cheryl Roberts (Chair), Nick Tully, Lori Robertson, Jenny Hayes, Marty Amerikaner, & Effie Kallas.

Members Absent: Lily Potter-Saum.

Staff: Frank Welch.

2. Approval of Agenda:

MOTION to approve the agenda made by L. Robertson. Motion carried without objections.

3. Approval of Minutes:

MOTION, made by M. Amerikaner, to approve the minutes from November 24, 2020. Motion passed without objections.

4. Welcome Visitors: No visitors in attendance.

5. Unfinished Business:

- a. Bane-Harris Park - C. Roberts

i. C. Roberts reported that a second infant swing has been installed in the park and both are receiving a good use by area residents. Otherwise, the park continues to enjoy light usage. No issues reported.

b. Cullison Park - M. Amerikaner & L. Potter-Saum

Commented [1]:

i. M. Amerikaner & N. Tully reported that the park is seeing light usage. No issues reported.

c. Rumsey Park - N. Tully

i. N. Tully reported that the park looks good. No issues reported.

ii. Monarch Waystation Garden - L. Robertson reports that the Tree Commission is applying for another Monarch Butterfly Bed. This one will be a milkweed bed.

d. Viola Devonshire - L. Robertson

i. L. Robertson reported that from afar, the park looks okay. No issues reported.

e. Riverfront Park - J. Haynes

i. J. Haynes reported that the park is receiving a fair amount of use. Typical given this park is the only access to the river. No issues reported.

f. Read Out in the Park - Effie & Lily

i. Item is on hold due to Covid-19.

g. Parks & Recreation Facebook Page - L. Robertson & L. Potter-Saum

i. L. Robertson reported that while she hasn't visited the page lately, anyone can add items to the page by simply sending an item/photo to her. C. Roberts suggests that our new park maps be posted on the page.

6. New Business:

a. Park Maintenance Check-ups - C. Roberts

i. F. Welch reports that a teeter-totter in Cullison Park broke and has been removed. It is unfixable and needs to be replaced. C. Roberts reported that the Parks & Recreation Budget for FY 2020 had budgeted \$2,916.00 for line item, "Material and Supplies. However, only \$524.16 was spent. Further, line item "Parks Equipment" was budgeted at \$5,250.00 for FY 2020, yet \$0 was expended. Accordingly, the Committee could afford a new teeter-totter if it so chose to replace the broken one.

C. Roberts continued that both Bane-Harris and Viola Devonshire Parks are tapped out in terms of room for new equipment, however she would like to see new equipment in Bane-Harris Park to replace the aging equipment currently installed therein and to update the park. General discussion turned to installing adult equipment in Cullison Park. It was suggested that a better read needs to be obtained of how many people use equipment, and which specific equipment, in Cullison Park.

b. Future Meeting Topics – C. Roberts

i. E. Kallas suggested a survey of area residents to get an idea of who uses the parks, equipment, etc. and to get an idea of how the Committee could make better use of expenditures to meet the desires/needs of the community. M. Amerikaner reported that the Town has recently created an e-mail database of local residents and so circulating a survey would be easy. Further, he has experience using the free service, Survey Monkey. E. Kallas will create a draft survey for submission to the Committee.

ii. L. Robertson reported that local resident Than Hitt received a grant and that new trees will be planted in certain parks as a result of the grant.

iii. E. Robertson suggested that our next "Clean up in the Parks" concentrate on the slope areas parallel to the steps ascending Rumsey Monument. C. Roberts suggested that previous Committee members Judy and Clyde Kernek be invited to this event.

7. Next Meeting: March 23, 2021 – 6:00 p.m. Location: TBA.

8. Adjournment

MOTION to adjourn meeting made by M. Amerikaner. No Objections. Motion Passed.

Adjournment: 6:43 pm.

Respectfully Submitted by Secretary Effie Kallas.

Approved: Cheryl Roberts, Chair