

For “in-person” meetings, persons who are not on the agenda but wish to address the governing body must register to speak at least 15 minutes prior to the start of the meeting. For virtual meetings, the Mayor will canvas attendees for those wishing to speak. Time limits will be imposed. Requests for copies of documents related to agenda items must be made in writing at least 24 hours in advance of the meeting, not during the meeting. NOTE: Council members are elected to represent citizens of the Corporation of Shepherdstown, please contact them regarding any questions or comments you may have about the agenda items. This Council follows Robert’s Rules of Order (Revised).

TOWN COUNCIL MEETING AGENDA

Tuesday, March 9, 2021

6:30 p.m.

Zoom Meeting

1. Call to order

2. Approval of [Town Council Meeting Minutes of February 11, 2021](#)

3. **Public Comment Period**
 - a. Persons who have registered to address Town Council.

4. **Visitors**

5. **Public Hearings**
 - a. NONE

6. **Unfinished Business**
 - a. NONE

7. **Old Business**
 - a. Email list
 - b. Website redesign update – Draft RFP
 - c. Shepherdstown Visitor’s Center
 - d. CARES ACT – Community Development Block Grant Coronavirus Response – Application due March 31, 2021

8. New Business

- a. [Farmer's Market- event request](#)

9. Mayor's Report

- a. COVID-19 Information

10. Reports of Committees

A. Finance Committee

- 1. [Meeting minutes of March 2021](#)
- 2. Financial Reporting
- 3. Recommendations:
 - a. Contribution to Jefferson County Historic District Landmarks Commission Endowment Fund
 - b. [2021-2022 Budget Levy Estimate](#) for WV State Auditor's Office
[Budget detail](#) (working document)

B. Parking Committee

- 1. No February meeting
- 2. Recommendations: NONE

C. Police Committee

- 1. No February meeting
- 2. Recommendations: NONE

D. Public Works Committee

- 1. [Meeting minutes of February 2021](#)
- 2. Recommendations: NONE

E. Parks and Recreation Committee

- 1. [Meeting minutes of February 2021](#)
- 2. Recommendations: NONE

11. Report of Commissions and Boards

A. Tree Commission

- 1. Next meeting is March 11

2. Recommendations: NONE

B. Water and Sanitary Board

1. [Meeting minutes of February 2021](#)
2. Recommendations: NONE

C. Historic Landmarks Commission

1. No February meeting
2. Recommendations: NONE

D. Planning Commission

1. Meeting minutes of February 2021
2. Recommendations: NONE

E. Board of Appeals

Shepherdstown Town Hall is inviting you to a scheduled Zoom meeting.

Topic: Town Council

Time: Mar 9, 2021 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/95091906623?pwd=Mlg4SjBLMEdEb2tlOEovVHZZV0pPdz09>

Meeting ID: 950 9190 6623

Passcode: 129453

One tap mobile

+13017158592,,95091906623#,,, *129453# US (Washington DC)

+19292056099,,95091906623#,,, *129453# US (New York)

Dial by your location

+1 301 715 8592 US (Washington DC)

+1 929 205 6099 US (New York)

+1 312 626 6799 US (Chicago)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 950 9190 6623

Passcode: 129453

Find your local number: <https://zoom.us/j/9123456789>