

For “in-person” meetings, persons who are not on the agenda but wish to address the governing body must register to speak at least 15 minutes prior to the start of the meeting. For virtual meetings, the Mayor will canvas attendees for those wishing to speak. Time limits will be imposed. Requests for copies of documents related to agenda items must be made in writing at least 24 hours in advance of the meeting, not during the meeting. NOTE: Council members are elected to represent citizens of the Corporation of Shepherdstown, please contact them regarding any questions or comments you may have about the agenda items. This Council follows Robert’s Rules of Order (Revised).

TOWN COUNCIL MEETING AGENDA

Tuesday, January 12, 2021

6:30 p.m.

[Zoom Meeting](#)

1. Call to order
2. Approval of [Town Council Meeting Minutes of December 8, 2020](#)
3. **Public Comment Period**
 - a. Persons who have registered to address Town Council.
4. **Visitors**
5. **Public Hearings**
 - a. [Second reading and adoption of an ordinance authorizing amendments to and readoption of the tariff for all users of the water system of the Corporation of Shepherdstown](#)
[/http://www.psc.state.wv.us/Municipal_Rates/revised_water2020.pdf](http://www.psc.state.wv.us/Municipal_Rates/revised_water2020.pdf)
6. **Unfinished Business**
 - a. NONE
7. **Old Business**
 - a. Email list policy update
 - b. Website redesign update – [Draft RFP](#)
 - c. Grant Committee

8. New Business

- a. Event Request – [Shepherdstown Public Library](#)

9. Mayor's Report

- a. COVID-19 Information

10. Reports of Committees

A. Finance Committee

- 1. No December meeting
- 2. [Financial Reporting](#)
- 3. Recommendations: NONE

B. Parking Committee

- 1. No December meeting
- 2. Recommendations: NONE

C. Police Committee

- 1. Meeting minutes of November 2020
- 2. Recommendations: NONE

D. Public Works Committee

- 1. No December meeting
- 2. Recommendations: NONE

E. Parks and Recreation Committee

- 1. No December meeting. Next meeting in February 2021.
- 2. Recommendations: NONE

11. Report of Commissions and Boards

A. Tree Commission

- 1. No December meeting. Next meeting in March 2021.
- 2. Recommendations: NONE

B. Water and Sanitary Board

1. [Meeting minutes of December 2020](#)
2. Recommendations: NONE

C. Historic Landmarks Commission

1. [Meeting minutes of December 2020](#)
2. Recommendations: NONE

D. Planning Commission

1. Meeting minutes of December 2020 – not available
2. Recommendations:
 - a. Appointment of [new member](#)

E. Board of Appeals