

Persons who are not on the agenda but wish to address the governing body must register prior to the call to order. Time limits will be imposed. Requests for copies of documents related to agenda items must be made in writing at least 24 hours in advance of the meeting, not during the meeting. NOTE: Council members are elected to represent citizens of the Corporation of Shepherdstown, please contact them regarding any questions or comments you may have about the agenda items. This Council follows Robert's Rules of Order (Revised).

## TOWN COUNCIL MEETING AGENDA

Tuesday, October 13, 2020

6:30 p.m.

Shepherdstown Community Club  
102 East German Street (second floor)

1. Call to order
2. Approval of Town Council Meeting Minutes of [September 8, 2020](#)
3. **Public Comment Period**
  - a. Persons who have registered to address Town Council.
4. **Visitors**
  - a. James Gatz – Jefferson County Development Authority
5. **Public Hearings**
  - a. NONE
6. **Unfinished Business**
  - a. NONE
7. **Old Business**
  - a. [Shepherdstown Shares Bench Project – location](#)
8. **New Business**
  - a. [Shepherdstown Public Library Board of Trustees appointment](#)
  - b. [Email list- draft policy](#)
  - c. Website upgrade
9. **Mayor's Report**

## 10. Reports of Committees

### A. Finance Committee

1. [Meeting minutes of September 2020](#)
2. Financial Reporting
3. Recommendations:
  - a. have an official survey done to officially determine the Rose Hill Cemetery boundaries, at a cost not to exceed \$2,500.

### B. Parking Committee

1. No September meeting
2. Recommendations: NONE

### C. Police Committee

1. No September meeting
2. Recommendations: NONE

### D. Public Works Committee

1. [Meeting minutes of September 2020](#)
2. Recommendations: NONE

### E. Parks and Recreation Committee

1. No September meeting
2. Recommendations: NONE

## 11. Report of Commissions and Boards

### A. Tree Commission

1. No September meeting
2. Recommendations: NONE

### B. Water and Sanitary Board

1. [Meeting minutes of September 2020](#)
2. Recommendations: NONE

### C. Historic Landmarks Commission

1. [Meeting minutes of September 2020](#)

2. Recommendations: NONE

**D. Planning Commission**

1. [Meeting minutes of September 2020](#)
2. Recommendations: NONE

**E. Board of Appeals**