

PUBLIC WORKS COMMITTEE MINUTES

Tuesday, August 25, 2020

10:45 a.m.

Town Hall

104 North King Street

1. Call to Order: Present were Jim Ford, Jenny Haynes, Mayor Auxer, Frank Welch and Chris Stroech.
2. Reading and approval of minutes: No minutes to approve.
3. Visitors: No visitors.
4. Unfinished Business:
 - a. Request by Steve Pearson-storm sewer connection, sidewalk modifications (for the ramp/steps/railing)-need to visit site - Ongoing, inspection to be conducted.
 - b. International Property and Maintenance Code-property maintenance report – All ongoing.
 1. Property maintenance code-update
 2. 332 W. German Street-engineering report
 3. Abandoned vehicles – Chief King to do survey
 4. 105 Ray Street-Owners have until August 1, 2020 to make progress
 5. 112 Ray Street – What is status?
 - c. Trash in alleys-cleaning and contacting property owners- Ongoing.
 - d. Train Station – report on rain gutters - Ongoing.
 - e. Recycling Grant-Garbage truck (for glass – due in Nov.), litter control, electronics - Chris S. to work on info brochure regarding what can be recycled.
 - f. Chesapeake Bay report-meet with Matt Pennington-Green infrastructure Project (Removal of sidewalk at Train Station) – No matching monies - Ongoing.
 - g. Ken Clohan-projects and updates- All ongoing.
 - Washington Street-pave
 - German Street-pave Princess to Mill Street
 - Princess Street-dip
 - Duke Street – Water problem
 - Redo Crosswalk decals.
 - h. Garbage rates-Special Meeting-reschedule - Meeting to be scheduled Fall, 2020 to discuss rate.

5. New Business:

Placement of benches - Following extensive discussion, Chris S. to contact Shepherdstown Shares as follows:

*Town Council has approved the placement of ten (10) benches. Any additional benches will have to be approved by the Council;

*Shares will build and paint each bench, with the design to be approved by Shares based upon the submitted criteria;

*Shares will place each bench, taking into consideration Town Ordinance Section 11-503. Following placement, Shares will provide a photo and location information to Frank Welch and Andy Beall;

*Welch and Beall have full authority to change location based upon Town Ordinances and best judgment;

*Shares will own all benches until at least June 1, 2021. At such time, Shares and Town Council will meet to review program, ownership and maintenance of benches, etc.;

*Shares will maintain all benches until at least June 1, 2021;

*Public Works to research liability / insurance issues related to benches asap.

6. Mayor's Report: No additional report.

7. Adjourn at 11:50a.m.