

FINANCE COMMITTEE MINUTES

Friday, June 26, 2020

10:00 a.m.

Town Hall

1. Call to order at 10:00 a.m.
2. Members present: Mayor Auxer, Mark Everhart, Cheryl Roberts
3. Reading/approval of minutes – Moved by M. Everhart to approve the March 2020 Finance Committee Minutes. Unanimous.
4. Visitors: Lori Robertson
5. Unfinished Business - none
6. New Business
 - a. Public Library – building repairs/painting – Bob Keller solicited for bids – one bid received from Dion Hellyer in the amount \$2,450 – Motion to approve C. Roberts. M. Everhart voted no as he feels they are financially capable to pay for the repairs. C. Roberts- see if the library can pay and if they are unable, the town can assist. Mayor Auxer – the Town is responsible for the building and he has inquired if they can contribute towards the repairs and was told they are unable to contribute. Mayor voted in the affirmative, motion passed.
 - b. Funding request from Messaging Committee of the Re-opening of Shepherdstown Task Force – requesting approximately \$1700. Lori Robertson – appreciate efforts, banners are going to go on poles as do other events in town. They are ongoing annual events; the proposed banners are a “one-time” event. How long will the banners be hung? Is there a better way to get the message out besides hanging banners on the poles? Sandwich boards? Placement could be at the intersection with high visibility. M. Everhart is not in favor of this funding. Mayor Auxer informed the Committee that a request for reimbursement can be made. M. Everhart thinks the SBA should get together and pay for it. Possibly, the SVC could fund this request. Allow the SBA and SVC to attempt to pay for this request and maybe the Town cover the shortage. L. Robertson – having something at the gateways of the Town would be a good idea. M. Everhart- are other towns doing the same and how are they paying for it? Mayor Auxer – do not know how they are paying for

it but have received compliments for the actions we've taken. L. Robertson – as a taxpayer, have no problem with getting a quote for something to put on sandwich boards. M. Everhart – not in favor of the Town paying for this until it is determined if the SBA and/or SVC are able to pay for it. C. Roberts – meanwhile we are open, by the time we try to get this proposal done, it will not look as if we took the lead, rather we are following. Prefer laminated posters that can be attached to sandwich boards at the entrances of town. The Committee considered each request individually –

- 50 window vinyl decals - \$138 – Moved by C. Roberts, M. Everhart – no Mayor Auxer – yes - Approved
- Eight large vinyl banners – \$1,320 – No motion made. Committee felt sandwich boards are a better idea
- Artwork design - \$50 – Is this necessary if the banners are not done? No motion made.
- 50 each of paper posters - \$50 – Size? Placement? No motion made.

C. Roberts – should have been more detail and someone present to answer questions.

7. Financial Reporting – no action

8. Mayor's Report

9. Moved by M. Everhart, meeting adjourned at 10:36 a.m.

Respectfully submitted by,

Amy L. Boyd, Town Clerk