

Persons who are not on the agenda but wish to address the governing body must register prior to the call to order. Time limits will be imposed. Requests for copies of documents related to agenda items must be made in writing at least 24 hours in advance of the meeting, not during the meeting. NOTE: Council members are elected to represent citizens of the Corporation of Shepherdstown, please contact them regarding any questions or comments you may have about the agenda items. This Council follows Robert's Rules of Order (Revised).

Shepherdstown Town Council Meeting Minutes
Tuesday, May 12, 2020
ZOOM MEETING
6:30 p.m.
DRAFT

Present via Zoom Jim Auxer (Mayor), Lori Robertson (Recorder), Dave Springer, Deb Tucker, Cheryl Roberts, and Mark Everhart.

Absent: David Rosen

Staff: Town Clerk Amy Boyd (Host) and Public Works Director Frank Welch.

Visitors: Chris Stroeck, Gabe Leyshon, Mary Fortuna, Tom Knott, Amy Bowman, James Gatz, Austin Slater, Stephen Pearson, Jess Ward, Tabitha Johnston, Carmella Cesare, Michael Chalmers

Agenda Items 1 and 2-Call to order/approval of Town Council Minutes (vote required):

Call to order by Mayor Auxer at 6:30 pm.

D. Tucker - If there are no objections, move to approve the Town Council Minutes of April 14, 2020. None noted.

*** Visitors will be muted once the meeting starts.**

Agenda Item 3 – Public Comment Period:

- a. Persons who have registered to address Town Council.

* Mayor Auxer read into record the 2 comments that were received from Gabe Leyshon and Michael Chalmers. Both comments referenced Councilman Everhart.

Mayor – asked M. Everhart if he would like to respond to Gabe Leyshon’s comment?

M. Everhart – no comment

Mayor – asked M. Everhart if he would like to respond to M. Chalmer’s comment?

M. Everhart – no comment-he doesn’t care what they think or have to say – lets move on.

D. Tucker - (to M. Everhart) any comment at all?

M. Everhart – he made a written comment and that’s all he has to say.

* Mayor – M. Davis will send a letter for her Shepherdstown Shares report.

Agenda Item 4 - Visitors:

Visitor’s comments, if any, are logged in under the specific agenda items.

Agenda Item 5 – Public Hearings:

- a. None

Agenda Item 6 – Unfinished Business:

None

Agenda Item 7 – New Business:

- a. Event Requests –
 - Reappointment of Jim Gatz as Shepherdstown’s representative to the Jefferson County Development Authority – vote required
- M. Everhart – Jim has done a great job.
D. Tucker – so helpful to the small businesses in Shepherdstown.

D. Springer – moves to approve the Reappointment of Jim Gatz as Shepherdstown’s representative to the Jefferson County Development Authority. No objections noted.

Agenda Item 8 – Mayor’s Report:

- Mayor – there is a date change for the municipal election – can’t vote on it tonight.
- Shepherdstown Reopening Task Force – a special thanks to Steve Pearson and Butch Deal for their work. Encouraging everyone to mask up – you are your brother’s keeper.
Businesses – as they reopen, please respect their wishes for masks – go to their shops and support them.
Spoke to a special council meeting. May 20th was too soon. Settled on May 21 at 3 p.m. D. Springer suggested that Steve and Butch have recommendations to discuss.
- Mayor – regarding masks – we go by the Jefferson County Health Department.
D. Tucker – can we do a resolution?
Mayor – will put on the special council meeting agenda. We can’t mandate wearing a mask as the governor didn’t mandate it, therefore we can’t enforce it. He will help in any way to help the businesses as the businesses can post a mask requirement.
D. Tucker – if a patron is refused entry, can a business call the police?
Mayor – will clarify with the Chief.
- Mayor - The County Task Force – the goal is for a consensus to create continuity within the municipalities. For example: parks playground equipment – all agreed to not allowing the equipment to be utilized yet as we are still a hotspot. The equipment cannot be realistically cleaned regularly. Information changes quickly – trying to keep everyone up to date. There has been no definition on the hot spot designation coming out of the governor’s office. The next few days there should be guidelines. We are in limbo waiting for answers – very frustrating.
- Mayor - The Greater Jefferson Long-Term Task Force – includes Senator Unger, Sheriff Daughtery, Mayor Auxer, and others.

- There was a discussion as to the comments showing up on the Zoom meeting at the bottom of the screen. Some felt it was distraction and could the mayor turn off comments/chat? He said he would consider it. If a councilperson wants to speak, raise your hand so no one is speaking over the other.
- Mayor – Town governments are considered essential businesses and can have employees (council members) in a room (council room) 6’ apart. The challenge is bringing in the public with distancing. He is hoping to have the next council meeting in the council room.
D. Tucker – an in-person meeting would be good and visitors still by Zoom. Maybe go to a larger space?
Mayor – the hot spot rule says no more than 5 from the public for a meeting.
D. Springer – doesn’t like the idea of the council being treated differently than the public in regards to meeting.
M. Everhart – agrees – maybe by July we can have a normal meeting.
Mayor – maybe all of the council members should show themselves on Zoom calls. Mark, all members should be seen.
M. Everhart – he’s more comfortable on the phone and doesn’t like Zoom.
- Mayor – Casinos maybe opening in June. The council should tune into the governor’s news conferences.
D. Springer – thanked the Mayor publically for doing so much work and participating in so many meetings on a daily basis.
Mayor – thanks. He gets so many emails, links, Zoom meetings – he’s working 10-12 hours a day. D. Tucker and M. Davis have been very helpful. For testing questions, please call the Health Department or Town Hall.
D. Tucker – she applauds him. For those not able to access links, what is the best way for them to be communicated with?
Mayor – call town hall or council members. We have a significantly older population. He calls them once a week to see how they are doing. It’s a small town-we can call/knock on their door and check on our neighbors.
D. Tucker – wants to recognize Shepherdstown Shares for their help with those needing financial help. They provide gift cards and food. They help them find jobs-very admirable.

Mayor – Marianne Davis has done a remarkable job.
C. Roberts – also want to recognize the Lion’s Club-meals for kids.
The bus driver’s pick-up and deliver the food as kids can’t get meals
at school now.

* Mayor – thanked L. Robertson and Parks & Rec volunteers who cut
the daffodils and weeded the beds on German St.

Mayor – the town hall employees have been doing a great job.

- Mayor – please help keep the town clean. Everyone is making an effort.
- C. Roberts – noted that it’s National Police Week. The SPD do a great job.

Mayor – it’s also Children’s Mental Health Month – there have been increased issues in Jefferson County.

* Mayor – thanked those visitors who logged on to Zoom to listen in.

Agenda Item 9 – Reports of Committees:

A. Finance Committee:

1. No meeting April, 2020
2. Finance Reporting
3. Recommendations
 - a. None

B. Parking Committee

1. No minutes April 2020.
2. Recommendations: None

C. Police Committee

1. No meeting April 2020.
2. Police Department Monthly Report – march 2020

3. Recommendations: None

D. Parks and Recreation Committee:

1. Meeting Minutes of April 2020
2. Recommendations:
 - A. None

E. Public Works Committee:

1. No meeting April 2020.
2. Recommendations:

None
3. Report on the Shepherdstown Public Library – building maintenance – continuing to work on the library to replace the roof, the brick restoration is complete. These repairs were a year in the making.

F. Path Advisory Committee

Did not meet in April

Agenda item 10 – Report of Commissions, Authority and Boards:

A. Historic Landmarks Commission:

1. Meeting minutes of April 2020
2. Recommendations: None

B. Planning Commission:

1. Meeting minutes of April 2020

C. Tree Commission

1. No meeting April 2020
2. Recommendations: None

D. Water and Sanitary Board:

- 1 –Meeting minutes of April 9/28, 2020 – not available
- 2 – Recommendations: None

D. Tucker - moved to adjourn. Mayor - if there are no objections, the meeting is adjourned at 7:29 p.m. No objections made.

Draft Minutes respectfully submitted by L. Robertson, Recorder for the Corporation of Shepherdstown