

MINUTES

Shepherdstown Parks & Recreation Committee

March 3, 2020

6:30 p.m. – Town Hall

1. **Call to Order:**

Meeting Called to Order at 6:30 PM.

Members Present: Cheryl Roberts, Jenny Haynes, Nick Tully, Lori Robertson, Lilly Potter, & Effie Kallas.

Staff: Frank Welch.

2. **Approval of Agenda:** MOTION to approve the agenda made by Lori. Motion carried without objections.

3. **Approval of Minutes:**

MOTION, made by Jen, to approve the minutes from October 29, 2019. Motion approved without objections.

4. **Welcome Visitors:** Linda Spatig - Age Friendly Communities

MOTION, made by Lilly, to hold a Special Meeting on Saturday, March 7, 2020 at 1:30 p.m. for discussion and action on Age Friendly Communities grant proposal for signage/kiosk. Second by Tully. Motion carried without dissent.

5. **Unfinished Business:**

a. **Bane-Harris Park** – Cheryl

Walkway - Frank will contact the crew who cleaned the spray paint from Rumsey Park to see if they can remove the moss build-up from the walkway in Bane-Harris.

b. **Cullison Park** – Lilly

Lilly reports that the park is in good shape.

c. Rumsey Park – Tully

Wall Repair - Frank reports that Gull completed repairs of the wall caps and it looked terrific. Then vandals defaced the wall caps with spray paint. Fortunately, crews were able to remove the paint.

Monarch Waystation Garden - Lori reports that the Tree Commission submitted a grant proposal and are awaiting a response. The plants which were planted last autumn look good.

d. Viola Devonshire Park – Lori

Bartlett Tree - spraying - Frank reports that Bartlett's Tree doesn't do the type of tree spraying required but they will make a recommendation to Frank about who may do such work.

e. Riverfront Park – Jenny

Jenny reports that the park looks good. Frank reports that the loose plank on the footbridge has been repaired.

f. Shepherdstown Centennial Lion's Club - Cheryl

Cheryl reports that the Club is willing to help with our park system in terms of cleaning, mulching, weeding, etc.

g. Ash Tree Treatment - Lori

Lori reports that Rumsey and Cullison parks have Ash Trees and that its time for treatment. She spoke with Shawn Walker and he has inspected the trees and has quoted approximately \$4,000 for the job. Lori will invite Shawn to our next meeting for the Board to get clarification about the job.

MOTION, by Lori, to approve Ash Tree treatment not to exceed \$4,000. Lilly second. Motion passed unanimously.

h. Map & Graphics Redesign Proposal

Cheryl reports that Christine Ence created new maps of the town which highlight the town's parks. These maps will be placed in the Visitor's Center and in Town Hall for distribution as well as on the Town's web site and the Facebook page for Park & Rec.

i. Read Out in the Park - Effie reports that she spoke with Kendra Adkins at Four Seasons Book Store and will speak to the Shepherdstown Public Library and then prepare a proposal by the next meeting for Board consideration.

j. **Park & Rec Facebook Page** - Lilly reports that the site is up and running!

6. New Business

Park clean-up of leaves needed at Bane-Harris.

7. Adjournment

MOTION to adjourn meeting made by Lilly.

Adjournment: 7:35pm

Next Meeting: March 24, 2020 – 6:30 p.m. Location: Town Hall.

Respectfully Submitted by Secretary Effie Kallas.

Approved by Cheryl Roberts, Chair Parks & Recreation Committee