

MINUTES

Shepherdstown Parks & Recreation Committee

October 29, 2019

6:30 p.m. – Town Hall

1. Call to Order:

Meeting Called to Order at 6:32 PM.

Members Present: Cheryl Roberts, Jenny Haynes, Nick Tully, Lori Robertson, Lily Potter, & Effie Kallas.

Staff: Frank Welch.

2. Approval of Agenda:

MOTION to approve the agenda made by Tully. Motion carried without objections.

3. Approval of Minutes:

MOTION, made by Tully, to approve the minutes from September 24, 2019. Motion approved without objections.

4. Welcome Visitors: No Visitors.

5. Unfinished Business:

a. Bane-Harris Park - Cheryl

i. Walkway - Frank tried to scrape the moss today but the moss is too thick and accordingly, scrapping was ineffective. He will try a power wash next.

ii. Bushes - Bartlett Tree returned to finish the job. Cheryl supervised the work and is satisfied.

b. Cullison Park - Lily

- i. No report.

c. Rumsey Park - Tully

- i. Wall Repair & Cap Repair - Cheryl contacted Nick Landon of LRS and asked him to call Frank. Frank reports no contact has been made. Cheryl will follow-up with Nick.

- ii. Tully reports that the new plantings in the Monarch Waystation have been planted, look good, and that he has been watering them daily.

d. Viola Devonshire - Lori

- i. Frank reports that it's too late in the year to spray the weeds in the mulch and so this will be tabled until spring.

e. Riverfront Park - Jenny

- i. Jen reports that the park looks good.

f. Monarch Waystation Garden

- i. This item is completed and will be melded into the Rumsey Park agenda item henceforth.

g. Shepherdstown Centennial Lion's Club

- i. Cheryl reports that Lions Club member Pam Denato has resigned. She was our liaison. Accordingly, Cheryl will seek out another liaison. Further, Rotorac is interested in helping with the parks. Cheryl will follow-up.

h. Ash Tree Treatment - Revisit November 2020 for Treatment - Lori

i. Map & Graphics Redesign Proposal - Lily will forward the contact information for Bonn Poland to Cheryl.

j. Read Out in the Park. This item fell through the cracks and accordingly, the Committee will take this up in the Spring.

6. New Business:

i. Lori started a Facebook page for Park & Rec and Lily volunteers to help populate the site and thus will be given "Administrative Privileges".

7. Adjournment

MOTION to adjourn meeting made by Jen.

Adjournment: 7:04

Next Meeting: November 26, 2019 – 6:30 p.m. Location: Town Hall. This will be the last meeting for the season.

Respectfully Submitted by Secretary Effie Kallas.

Approved by Cheryl Roberts, Chairperson