

Shepherdstown Town Council Meeting Minutes
Tuesday, August 13, 2019
Town Hall
104 North King Street
6:30 p.m.
DRAFT

Present: Jim Auxer (Mayor), Lori Robertson (Recorder), Dave Springer, David Rosen, Cheryl Roberts, Deb Tucker, and Mark Everhart.

Absent: None

Staff: Town Clerk Amy Boyd, Police Chief Mike King, and Public Works Director Frank Welch.

Visitors: Tabitha Johnston (Chronicle), Jerry Bock, Bryce Massey, Rachael Meads, Michael Sholl, Nikita Welch, Mary Fortuna, and James Gatz.

Agenda Items 1 and 2-Call to order/approval of Town Council Minutes (vote required):

Call to order by Mayor Auxer at 6:30 pm.

D. Springer - If there are no objections, move to approve the Town Council Minutes of July 9, 2019 with changes on pg. 3, Agenda Item 7 – New Business, second paragraph, insert after D. Springer – noted the complexity of the contract and questioned if it had been thoroughly reviewed. Upon reassurances from the mayor and F. Welch-gave it his full support as it is good.

None noted.

Agenda Item 3 – Public Comment Period:

- a. Persons who have registered to address Town Council.

Agenda Item 4 - Visitors:

Visitor's comments, if any, are logged in under the specific agenda items.

- a. Visitor's Center Report
M. Davis – Not present, no report given.

- b. Jerry Bock, Historic Shepherdstown Commission President –
J. Bock – spoke to the projects/repairs that have been and are being done to the Entler. They have 180 members, and follow the town's bidding procedures for the projects.
Mayor – they are always looking for docents for the museum. They are doing a great good of maintaining the building.
J. Bock – there is a training session for prospective docents.

- c. James Gatz – JCDA Representative
 - Judge Hammer recently ruled on a lawsuit from Jefferson Vision – dismissed the case regarding Pilot agreements.
 - The JCDA meeting is August 20th at 3 p.m.
 - They recently elected some new officers.
 - Two of the standing committees are Inter-government Relations and Marketing. Both of which J. Gatz is part of.
 - Strategic Plan – the goal is to get more public input. He would like to see a local citizens group formed to hash out ideas for the overall plan.
Mayor – can think about a special meeting for this topic.
D. Springer – the guidelines that you brought to us regarding transparency, were shared with the JCDA?
J. Gatz – they were shared with the reps from the other municipalities.

Agenda Item 5 – Public Hearings:

None

Agenda Item 6 – Unfinished Business:

None

Agenda Item 7 – New Business:

- a. Event Requests:

1. Shepherd University Homecoming Parade – Saturday, September 28 –
 - R. Meads – it’s all the same as previous years.
 - L. Robertson – suggested we get past SU football players who are now playing for the NFL to walk. Rachael will inquire.

M. Everhart – move to approve the Shepherdstown University Homecoming Parade – Saturday, September 25. No objections noted.

2. Potomac Audubon Society – Saturday, October 12
 - Application was withdrawn. No action required.

3. 2nd Annual Shepherdstown Lions Club Roaring Car Show – Sunday, September 1 –
 - M. Sholl- there will be a BBQ, hotdog, and ice cream vendors. Would like to use the corporation logo as a sponsor.

M. Everhart – move to approve the 2nd Annual Shepherdstown Lion’s Club Roaring Car Show, and to use the corporation logo as a sponsor – Sunday, September 1. No objections noted.

M. Sholl also mentioned that the Lion’s Club has received an achievement award for its new members. The Caring Cupboard has closed and together with the Kidz PowerPacs, they have picked up the slack. They help the Middle and Elementary schools with the Lion’s Club doing the deliver.

4. National Night Out – Saturday, September 21 –
 - Chief – this will include the Shepherdstown Police Department, Shepherdstown Fire Department, local Emergency Medical Technicians, and local churches. There will be a dun tank, billiards at SU, and Toy Story will be shown at Reynolds Hall. They would also like to use the corporation logo as a sponsor.

L. Robertson – move to approve the National Night Out, and the use of the corporation logo as a sponsor – Saturday, September 21. No objections noted.

Agenda Item 8 – Mayor’s Report:

Mayor – there is a park cleanup being held at Bane-Harris Park, August 22 at 5 pm. Please help if you can.

He thanked Parks and Rec for moving forward on the Monarch Butterfly Way Station at Rumsey Park.

L. Robertson – the Tree commission is working hard to keep the town trees under control with all of the rain. Bartlett is limbing them up as their schedule permits.

Agenda Item 9 – Reports of Committees:

A. Finance Committee:

1. No meeting July 2019
2. Finance Reporting
 2. Recommendations
 - a. None

B. Parking Committee

1. No meeting in July 2019.
2. Recommendations: None

C. Police Committee

1. No meeting July 2019
2. Police Department Monthly Report – July 2019
3. Recommendations: None

D. Parks and Recreation Committee:

1. Meeting minutes of July 2019 – not available
2. Recommendations:
 - A. None

E. Public Works Committee:

1. Meeting Minutes of July 2019
2. Recommendations:
 - None

F. Path Advisory Committee

Did not meet in July

Agenda item 10 – Report of Commissions, Authority and Boards:

A. Water and Sanitary Board:

- 1 –Meeting minutes of July 2019
- 2 – Recommendations: None

B. Historic Landmarks Commission:

1. Meeting minutes of July 2019 –
2. Recommendations: None

C. Planning Commission:

1. Meeting minutes of July 2019
2. Recommendations:
 - a. Approval of Section 9-902 fee schedule
Mayor – this is an increase in the fee schedule.

D. Springer – why raise it? This might be off-putting to applicants.

E. Mayor – it is costing more to retrieve data needed in regards to improvements.

**M. Everhart – move to approve the Section 9-902 fee schedule.
No objections noted.**

F. Tree Commission

1. Meeting minutes of August 2019 – not available
2. Recommendations: None

C. Roberts - if there are no objections, the meeting is adjourned at 7:26 p.m. No objections made.

Draft Minutes respectfully submitted by L. Robertson, Recorder for the Corporation of Shepherdstown.

