

MINUTES

Shepherdstown Parks & Recreation Committee

July 23, 2019

6:30 p.m. – Bane-Harris Park

1. Call to Order:

Meeting Called to Order at 6:30 PM.

Members Present: Cheryl Roberts, Jenny Haynes, Nick Tully (via telephone) & Effie Kallas.

Members Absent: Lori Robinson, Lilly Potter-Saum.

Staff: Frank Welch.

2. Approval of Agenda:

MOTION to approve the agenda made by Jenny. Motion carried without objections.

3. Approval of Minutes:

MOTION, made by Jen, to approve the minutes from June. Second by Effie. Motion approved without objections.

4. Welcome Visitors: No Visitors.

5. Unfinished Business:

A. Bane-Harris Park

i. Weeds are growing in the new mulch, moss is growing on the black top, and there is dirt/mud on the side of a playground turret.

ii. The bushes need to be trimmed. Frank will ask Bartlett Tree to see if they are able to trim the bushes.

B. Cullison Park

i. No report.

C. Rumsey Park

i. Wall Repair & Cap Repair.

Frank reports that he is still search for a contractor. He will call Patrick Goodwin who does such work locally for the National Park Service.

D. Viola Devonshire Park

i. Frank reports that spraying is supposed to be done by someone holding a Spray Application License. He will ask Bartlett Tree if they have such a license.

E. Riverfront Park

i. Jenny reports that the park looks good.

F. Monarch Waystation Garden

i. Tully reports that the idea of using grant funds as reimbursement for work or money already expended may not work but he will keep investigating and report back. He plans to follow the grant requirements and attach photos of the park to the forms and submit the same in September.

G. Ash Tree Treatment:

i. Cheryl reports that this item will be re-visited November 2020 but should say on the monthly agenda until that time so it doesn't "fall through the cracks".

H. Shepherdstown Centennial Lion's Club - Park Clean-up.

i. Cheryl reports that the Lion's Club has adopted a role to help with park clean-up. Cheryl will see if she can expand that role to weeding, etc. She will meet with them on August 20 and report back.

6. New Business:

A. Cheryl suggest that we form a "Cleaning Team" to clean and wipe down playground equipment once a month. August 22nd at 5:00 p.m. has been designated for Bane-Harris Park. The goal is to reach at least one park per month until all have been cleaned and to schedule periodic check-ups throughout the year.

7. Adjournment

MOTION to adjourn meeting made by Jenny.

Adjournment: 7:36. (Afterwards, members removed weeds from the park)

Next Meeting: August 27, 2019 – 6:30 p.m. Location Riverfront Park

Respectfully Submitted by Secretary Effie Kallas.

Approved by Cheryl Roberts, Chairperson.