



Shepherdstown Planning Commission Agenda

Regular Meeting and Public Hearing

Monday, August 26, 2019

6:00 p.m. - Town Hall

- A. Call to Order
- B. Approval of Previous Months' Minutes:
- C. Visitors:
- D. Applications

[7/15/2019](#)

Application	Name	Address	Description
Applications from Previous Meetings:			
N/A			
New Applications:			
19-22	James A. Butcher	216 W. German St.	Replace old wooden fence along west property line with 4' high white aluminum fence.
	<small>Plat</small>		
19-23	Caroline Sanders	Tax Map 2-136 (W. High St.)	New construction of single family home on vacant lot.
	<small>Elevations</small>		
	<small>\$9-207 Off-Street Parking</small>		
	<small>\$9-508, Lot Requirements</small>		
19-24	Laura Picard Carter	121 Sage Place	Installation of a combination 4' high aluminum and wood fence around side and rear yard.
19-25	Christopher Helmick	314 W. German St.	Demo of existing shed rood addition and replacement with a full 2-story (gable-roof) addition stepping down to a linear single story addition and construction of a detached garage.
	<small>\$9-508, Lot Requirements</small>		
	<small>\$9-208, Detached Garages</small>		
19-26	Thomas Miller	24 Shepherd Village Circle	Retro application for a 10' x 14' storage shed in rear of lot #43 in Shepherd Village
	<small>PUD Setback Requirements</small>		
Related HLC Motions:			
19-23	Motion to approve the application as submitted with the amended front door wooden construction; no objections and passed unanimously. COA granted.		
19-25	Motion to approve contingent upon: 1) the use of wood material for the door and posts and 2) The applicants return to the HLC if it's determined the brick must be removed; no objections and passed unanimously. COA granted.		

E. Continuing Business:

- 1 Jefferson County Planning Commission**
- 2 Route 45 Special Area Design Guidelines Update**
August 22nd - Urgent Care Sign Variances - County BZA
- 3 Annexation**

F. New Business:

G. Administrative Matters:

- 1. Mayor's Report
- 2. Planning & Zoning Report

H. Adjournment