

Shepherdstown Town Council Meeting Minutes
Tuesday, March 12, 2019
Shepherdstown Community Club
102 East German Street (2nd Floor)
6:30 p.m.
DRAFT

Present: Jim Auxer (Mayor), Lori Robertson (Recorder), Mark Everhart, Deb Tucker, and Cheryl Roberts.

Absent: Dave Springer and David Rosen

Staff: Chief Mike King, Town Clerk Amy Boyd, and Public Works Director Frank Welch.

Visitors: Tabitha Johnston (Chronicle), Marianne Davis, Jan Hafer, Peter Smith, Chris Stroeck, Liz McGowen, Shane Broadwater, Carol Asam, Nancy Stewart, Jesse Ward, Alisha Hanlin, Hope Snyder, Jim King, Chris Deal, Ed Zahniser, Corinne Airgood, Steve Pearson, Wendy Maddox, Eric Ostrow, and Becky Phipps.

Agenda Items 1 and 2-Call to order/approval of Town Council Minutes (vote required):

Call to order by Mayor Auxer at 6:32 pm.

C. Roberts - If there are no objections, move to approve the Town Council Minutes of February 12, 2019. None noted.

M. Everhart – If there are no objections, move to approve the Town Council Minutes of February 20, 2019. None noted.

M. Everhart – If there are no objections, move to approve Town Council Minutes of February 28, 2019. None noted.

Agenda Item 3 – Public Comment Period:

- a. Persons who have registered to address Town Council.
- b. Comments on proposed Recycling Ordinance.

Agenda Item 4 - Visitors:

Visitor's comments, if any, are logged in under the specific agenda items.

a. Visitor's Center Report

- M. Davis – the government shutdown has had an impact on the visitor's coming to town to shop and eat.
The Visitor's Center, Community Club, and the Lion's Club partnered with Shepherdstown Shares and collected 6,000lbs of food and thousands of dollars for the furloughed workers.

Coming up:

- Back Road Century ride – September 22 – brings in 2K riders.
- The Byrd Center is showing films.
- The Black Box has new plays.
- Reynold's Hall will show a film.
- Town Run Brewery will have a Sock Hop to Save Lives.
- Community Club to host a potluck for the 1st responders.
- CATF & 4 Season's Books to do a book launch.

b. C. Airgood – she takes care of the SU ram, JC. March 20th at noon in front of Scarborough Library, will be a large peanut butter granola cake for JC. We are invited to attend for JC's 2nd birthday party.

Agenda Item 5 – Public Hearings:

None

Agenda Item 6 – Unfinished Business:

None

Agenda Item 7 – New Business:

a. Event requests:

- 2019 Annual Shepherdstown Easter Parade – Saturday, April 20.

C. Asam – Is getting insurance from Tom Miller. If the parade is town sanctioned, do we need insurance? Can't it go under the town's insurance?

Mayor – will get back to her this week.

D. Tucker – if there are no objections, move to approve the 2019 Annual Shepherdstown Easter Parade – Saturday April 20th. None noted.

- July 4th Parade – Thursday, July 4th

P. Smith – this is the 13th year and will be from 11 a.m. to noon.

L. Robertson – if there are no objections, move to approve the 4th of July Parade. None noted.

- Back Alley Garden Tour and Tea – Saturday, May 18 – Sunday, May 19.

N. Stewart -

- **D. Tucker – if there are no objections, move to approve the Back Alley Garden Tour and Tea Saturday, May 18 – Sunday, May 19. None noted.**

b. Poet Laureate – appointment of Ed Zahniser to replace Hope Snyder.

D. Tucker – if there are no objections, move to nominate and approve the appointment of Ed Zahniser as Shepherdstown Poet Laureate. None noted.

Agenda Item 8 – Mayor's Report:

Mayor –

Agenda Item 9 – Reports of Committees:

A. Finance Committee:

1. Meeting minutes of March 1, 2019
2. Finance Reporting
3. Recommendations
 - a. 2019-2020 Levy Estimate

M. Everhart – if there are no objections, move to approve the recommendation for the 2019-2010 Levy Estimate. None noted.

B. Parking Committee

1. No meeting in February 2019.
2. Recommendations: None

C. Police Committee

1. No meeting February 2019
2. Police Department Monthly Report – February 2019
3. Recommendations: None

D. Parks and Recreation Committee:

1. Meeting minutes of February 26, 2019
2. Recommendations:
 - a. Recycling Ordinance – recommended at January’s meeting

E. Public Works Committee:

1. Meeting Minutes of February 25, 2019
2. Recommendations: None

F. Path Advisory Committee

1. Meeting minutes of March 4, 2019

Agenda item 10 – Report of Commissions, Authority and Boards:

A. Water and Sanitary Board:

- 1 –Meeting minutes of February 28, 2019 – not available
- 2 – Recommendations: None

B. Historic Landmarks Commission:

1. Meeting minutes of February 11, 2019 – not available
2. Recommendations: None

C. Planning Commission:

1. Meeting minutes of February 18, 2019 - not available
2. Recommendations:
 - a. None

D. Tree Commission

1. No meetings during the winter months, next meeting March 14, 2019.
2. Recommendations: None

**C. Roberts - if there are no objections, the meeting is adjourned at p.m.
No objections made.**

Draft Minutes respectfully submitted by L. Robertson, Recorder for the Corporation of Shepherdstown.