

Draft Public Works Committee Minutes  
Tuesday, September 25 , 2018  
9:45 a.m.  
Town Hall

Members Present: J. Auxer, M. Everhart, D. Springer

Staff Present: F. Welch

Visitors: Frank Hill, Lori Robertson, Mike Austin, Nancy Stewart

1. Call to order - 9: 51 a.m.
2. Approval of Minutes of August 25th meeting - Motion by D. Springer to approve minutes as written. Approved.
3. Visitors:
4. Unfinished Business
  - a) International Property and Maintenance Code - On going. A. Beall working to obtain certification
  - b) Trash in Alleys - Ongoing
  - c) Sidewalk Repair - Ongoing.
  - d) Train Station - Gutter Repair moved back to October because of weather.
  - e) Library - Waiting on quotes for sign repair as well as result of grant application.
  - f) Feral Cat Ordinance - Discussion tabled until October.
  - g) Curb Cut Grant - Ongoing. Waiting to hear from WVDOH.
5. New Business
  - a)Gull Corporation Quote for miscellaneous concrete work - M. Everhart moved to approve a quote from Gull Corporation for repair of curbs and other miscellaneous work around town.

b) Replacement/purchase of equipment (Bobcat, Service Truck) - F. Welch indicated that the public works department was looking into trading in the Bobcat on a newer model and looking at the cost of replacing one of our service trucks.

c) Morgan's Grove Park Information - Mike Austin, President of the Shepherdstown Community Club, asked the town to take over maintenance of the following areas at Morgan's Grove Park: Parking Lot/Driveway, Exercise Trail, Water System (testing & investigating possible hook-up to town water), and cleaning the Bathroom Facility. F. Welch will research the feasibility of this proposal and report back to the committee.

d) Abandoned Lot on Rocky Street - Frank Hill presented a letter asking the town to consider sale of a small parcel of land at the end of Rocky Street to Jason Rolfe, owner of an adjoining property.

e) Church Alley - Discussion Tabled until the town has more information.

6. Mayor's Report - Frank Hill presented a letter asking the town to consider sale of a small parcel of land at the end of Union Alley to Charles R. Morris, II. M. Everhart suggested that Mr. Morris ask the owners property adjacent to the parcel for letters supporting the sale.

7. Adjourn - 11:22 a.m.

Respectfully submitted,  
M. Everhart