

FINANCE COMMITTEE MINUTES

Friday, February 2, 2018

9:45 a.m.

Town Hall

1. Call to order
2. Members present: Mayor Auxer, Jim Ford, Cheryl Robert
3. Staff present: Amy Boyd, Debbi Nickerson, Frank Welch
4. Reading/approval of Finance Committee Minutes - **Moved with no objection by C. Roberts to approve the minutes. Unanimous.**
5. **Visitors:** See sign in sheet.
6. **Unfinished Business**

- a. Annexation – no action
- b. Comprehensive Plan Goals – no action
- c. Sidewalk repair fund – no action

7. New Business

- a. George Kalathas Annexation and Zoning Reclassification to PUD (Planned Unit Development) **Moved with no objection by C. Roberts to annex this property into Shepherdstown as submitted and with no additional cost to the Town. Unanimous.** Note: The Town Council will hold a public hearing on February 15 at 6:30 p.m. at Town Hall to consider this annexation and zoning reclassification.
- b. Bridge light funding – **Moved with no objection by J. Ford to recommend to Town Council the allocation of \$25K from the Unallocated Video Lottery Fund to purchase the bridge lights with the condition that purchase not be implemented until the Town receives a written promise that the WV DOH will install the lights. Unanimous**
- c. Security cameras at Town Hall, Water Plant and Sewer Plant – Total cost is \$37021.91. This is a “one-time” expense with no monthly fees or other ongoing expenses. **Moved with no objection by C. Roberts to recommend accepting proposal from Advantage Technology and to be funded from the Video Lottery Unallocated Fund. Unanimous.**

8. Financial Reporting

- a. Financial Statements

9. Mayor’s Report

10. **Moved with no objection by C. Robert to adjourn meeting at 10:24 a.m.**

Respectfully submitted,

Amy L. Boyd, Town Clerk