

Draft Public Works Committee Minutes
Wednesday, December 6, 2017
9:45 a.m. Town Hall

Members Present: J. Auxer, M. Everhart, J. Ford

Staff Present: F. Welch

Visitors: None

1. Call to order – 9:48 a.m.
2. Approval of Minutes of October 23 meeting – Motion by M. Everhart to approve minutes as written. Approved with no objections.
3. Visitors – None.
4. Unfinished Business
 - a) International Property and Maintenance Code Inspections. - M. Everhart stated that things are going according to plan. Several residents have already complied with requests. Currently working on cleaning up trash, abandoned cars and several trailers.
 - b) Comprehensive Plan Goals – see below.
 - c) Tobacco Warehouse – M. Everhart reported that A. Beall is working with A. McCormick to include her structural specs into the new RFP.
 - d) Recycling Report – F. Welch reported that the soon-to-be-delivered 8 yd. truck will be used for recycling. **M. Everhart made motion to recommend to Town Council that we use \$20K from unallocated Video Lottery fund to pay for the shortfall in the cost of the 8 yd. truck. Approved with no objections.**
 - e) Trash in Alleys – J. Auxer reported that effort was proceeding as expected and that there has been visible improvement in Back Alley and Queen Alley.
 - f) Sidewalks – M. Everhart reported that letters have been sent out that there have been several positive responses from residents.
 - g) Ken Clohan – J. Auxer presented a plan for the Town to purchase lights for the bridge and have the State install them. Cost to the Town would be

approximately \$20K. **Motion by J. Ford to recommend to the Finance committee to fund the cost of the lights. Approved with no objections.**

h) Abandoned Cars – See item a) above.

i) Train Station – M. Everhart reported that the new gutters are out to bid and the Train Station board will pay for snowbirds to be installed.

j) Garbage Cans / Recycling – This item has been addressed and should be removed from agenda.

k) Garbage Rates – Postponed – still gathering data.

5. New Business – None

6. Mayor's Report - None

7. Adjourn – 10:55

Respectfully submitted,
J. Ford

Comprehensive Plan Goals:

LU-7.2 Enforce Adequate Public Facilities Regulations

STRATEGY: Amend the Adequate Public Facilities regulations to include the consideration of the provision of fire, police, sanitation, street maintenance and parks to ensure that these other services are either present or can be provided to the development in a cost effective and efficient manner.

J. Ford to review annexation ordinances and suggest update to include recommended changes.

ED-1.1 Develop Enhanced Telecommunications Infrastructure

STRATEGY: Support and facilitate the development of enhanced telecommunications infrastructure and similar technological improvements throughout the community.

J. Auxer to discuss with Shepherd University as to the possibility of a partnership to enhance telecommunication infrastructure.

T-1.1 Require Pedestrian and Bicycle Infrastructure

STRATEGY: Continue to enforce development regulations that require the inclusion of bicycle and pedestrian facilities in the design of new streets.