

## MINUTES

Shepherdstown Parks & Recreation Committee  
October 24, 2017  
6:30PM at Bane-Harris Park

Call to Order: 6:30 PM

Members Present: Chair, Cheryl Roberts, Marellen Aherne, Lori Robertson, and Colin Voigt  
Staff: Frank Welch.

Approval of Agenda: Approved with no objections

Approval of Minutes: September 26, 2017 minutes approved with no objections

Welcome Visitors – None in attendance

Unfinished Business:

### Bane-Harris Park

Pruning of Large Bushes - Date TBD, Proposal expected from Jennifer Thompson.

### Cullison Park

Rotaracts project (T. Anderson) – F. Welch

### Rumsey Park

Monument, Walls and Concrete Caps Repair – A statement of work will be developed for hardscape. C. Voigt

Pruning - Rear Portion of Park.

**A motion to approved Sustainable Solutions' proposal to address greenscape surrounding the monument, stairs, walls, and open ground to RR was approved without objection.**

### Viola Devonshire Park

Tree Planting West Fence. Date TBD, Tree Commission will plant.

### New Equipment

Catalog examples of proposed equipment (climbing wall) and costs will be provided. Installation at Bane-Harris and Cullison Parks. Date – November 28, Work by C. Voigt

### Park Maintenance

A position for a six-month seasonal worker will be advertised. – Date TBD, Work by F. Welch, C. Roberts, and Amy Boyd.

FIO:

Budget was presented. D. Nickerson is available to answer questions.

New Business

Parks & Recreation Committee meetings will be held the fourth Tuesday of the month from February through November.

Parks & Recreation Committee is down two members. A. Boyd to be asked to publish need.

Adjournment: 7:15 PM

Next Meeting: November 28, 2017, 6:30PM at Town Hall

Respectfully Submitted by Marellen Aherne; Approved by Cheryl Roberts,