

MINUTES

Shepherdstown Parks & Recreation – June 27, 2017

6:30 p.m. @ Town Hall

1. Call to Order

Meeting was called to order at 6:30 p.m.

Members Present: Marellen Ahern, Cheryl Roberts, Lori Robertson, Colin Voigt. Town Staff excused: Mayor Jim Auxer and Frank Welch

2. Approval of Agenda

A motion by Colin Voigt to approve the Agenda.

As there were no objections the Agenda was approved.

3. Approval of Minutes –

A motion by Lori Robertson to approve the minutes of the April 25, 2017 meeting.

As there were no objections, the minutes of the April 25, 2017 meeting were approved.

4. Welcome Visitors – No Visitors

5. Unfinished Business:

a. Bane-Harris Park

i. Fence Repair – Fall 2017– F. Welch:

Quotes were presented from Horst Fence and Long Fence

Motion by Marellen Ahern to approve the proposal from Long Fence.

ii. Basketball Backboard/Rim – Adjustment has been recommended to move the repair to be performed during Fall 2017, particularly due to the backlog of projects which the Town Staff have moved as higher priorities.

iii. Removal of Large Bushes – Removal of the bushes will be performed by the Town Staff as soon as scheduling allows.

b. Cullison Park

i. Rebar Repair & Timber Replacement – C. Voigt has been tasked with exploring a catalog with options for borders which propose a safer environment.

c. Library Park

i. Measurement for Guinness World Book – L. Robertson and F. Welch will present this measurement at the next meeting.

d. Rumsey Park

i. Wall Repair – Concrete caps – Gull Corporation has been contacted to perform the repair. However, due to their current workload, it was recommended that we continue to pursue their company as a viable option.

- ii. Monument Repair – Gull Corporation has been contacted to perform the repair. However, due to their current workload, it was recommended that we continue to pursue their company as a viable option.
 - iii. Pruning – Rear Portion of Park – Tree Commission
- e. Viola Devonshire Park
 - i. Tree Planting West Fence – Winter 2017 – Tree Commission
 - ii. Replace Fence Slat – F. Welch
- f. Riverfront Park
 - i. Sign & Picnic Tables – Information was submitted by A. Beale with suggestions for placement of the sign. There is a current issue of getting the picnic tables, due to their size and weight, across the bridge. Town Staff will work together to resolve.

6. New Business

- a. Baine-Harris Park – Red Buds or Dogwoods will be planted after the completion of the water lines. We will research how the Red Buds were paid for at Rumsey Park several years ago and accept the same plan.
- b. Budget – C. Roberts will present a request for the Finance Committee to rollover remaining funds to fund projects which remain on our current list of projects which have been a priority over many months.
- c. New Equipment Options for All Parks – C.Voigt

7. Adjournment at 7:28 p.m.

8. Next Meeting - September 26, 2017 - 6:30 p.m. @ Town Hall - 1st Floor