

FINANCE COMMITTEE MINUTES

Wednesday, April 5, 2017

9:45 a.m.

Town Hall

1. Call to order at 9:47 a.m.
2. Members present: Mayor Auxer, Jim Ford, Cheryl Roberts
3. Reading/approval of Finance Committee Minutes - It was moved with no objection by J. Ford to approved the minutes. Unanimous.
4. **Visitors:** James Vigil and Holly Frye- Shepherd University
5. Staff present: Amy Boyd, Town Clerk, Lori Robertson, Recorder, Mark Everhart, Council
6. **Unfinished Business**
 - a. Annexation- no discussion.
 - b. Comprehensive Plan Goals – 2.2 Capital Equipment Replacement Planning – it was suggested that Frank and Chief prepare an equipment list with schedule of replacement for the next Finance Committee meeting. A copy of the budget will be included in the next packet.
7. **New Business**
 - a. Shepherd University Sara Cree parking lot – James Vigil and Holly Frye were present to discuss this project. Mr. Vigil presented a power point (included in packet) that showed various parking services SU offers to events that are held in town. Mr. Vigil also provided the cost associated with those parking services. It was moved, with no objection, by J. Ford, to recommend to Town Council the investment in community parking by providing \$48,000 from the infrastructure budget for finishing of the Sara Cree Parking Lot Project. C. Roberts recused herself. Note: Mr. Ford indicated that the previous recommendation (at March’s Finance Committee) should have been described as an investment as opposed to a donation.
 - b. Stuart Wallace, LLC – Professional Planning Services – International Property Maintenance Code – It was moved, with no objection, by J. Ford, to recommend to Town Council approval of the proposal with the cost being paid for from the Public Works Department, General Fund. Unanimous
Note: J. Ford suggest this be a standing line item at Public Works and invoicing be included in the packets along with a monthly report.
8. **Financial Reporting**
 - a. Financial Statements – no discussion.
9. **Mayor’s Report**

Meeting adjourned at 10:11 a.m.

Respectfully submitted by Amy L. Boyd, Town Clerk