

DRAFT MINUTES

Public Works Minutes

August 22, 2016

9:45 a.m.

Town Hall (104 North King Street)

Members Present: Mayor Jim Auxer, Mark Everhart – Staff – Frank Welch

Visitors: Phil Salladay, Deb Tucker, Lori Robertson, Andy Beall

Agenda Item 1: Mayor Jim Auxer called the August 22, 2016 Public Works Committee meeting to order at 9:45 a.m.

Agenda Item 2: Minutes – June 27, 2016 - Approved

New Business:

Agenda Item 3: Trash in Alleys – Deb Tucker gave a presentation on ideas to clean up the alleys in town. Trash areas seem to be the No. 1 problem and how to keep the areas clean and neat will take some creative ideas. There are several ideas that might help such as: fencing in the trash areas, spray painting “recycling” on the sides of the black bins used for recycling, encouraging owners to buy more trash receptacles. After some discussion, it was decided to form a sub-committee to study this problem.

Agenda Item 4: Bridge Lights – Lights will be replaced by the WV DOH with dimmer switches installed. The Town will pay for the dimmer switches. There will be a meeting on September 6, 2016 with the Department of Highways.

On the Day of Caring, September 13, 2016, the Rotary club of Shepherdstown will clean the bridge and the Town will provide their loader for picking up the gravel and weeds on the bridge.

Agenda Item 5: Property Maintenance – Andy Beall gave a presentation on the hiring of a Code Enforcement Officer for Shepherdstown. On August 29, 2016 a second reading will go before Town Council on the hiring. The procedure will be as follows: (a) Complaints will go to Andy Beall, (b) then to Mark Everhart, (c) Mark will present the complaints to the Public Works Committee for review. A hard copy of the ordinance is needed.

Agenda Item 6: - Shepherdstown/University relations – The University blocked off the wall on the corner of High St. and Duke St. to keep students from using the crosswalks at that intersection. West end residents have no easy way to access the campus. More discussion needs to take place between the University and Town residents that are affected by the closing of the wall.

Mayor’s Report: None

Adjourned with no objections at 10:41 am.

Submitted by Frank Welch

