

DRAFT

PARKING COMMITTEE MINUTES

April 26, 2016

9:45 AM

Members Present: J. Auxer, GT Schramm, Lori Robertson., Meredith Wait, Chief Mike King, Mark Everhart, Holly Frye (Shepherd Liaison), Steve Alemar

Guests Present: none

Meeting was called to order at 9:45 AM by Mayor Auxer.

- I. The Agenda and minutes of the last meeting were approved.
- II. Conversation was held with Holly Frye who is now Shepherd University's liaison to the Parking Committee. She was warmly welcomed. In response to her question the committee said that there were 4 important things with which she could help: 1) the signs for Lots A regarding weekends and summer parking 2) Tear down Sara Cree to make room for a parking lot 3) Written agreement for the Town to boot cars in the University's parking lots 4) Help communicate the parking restrictions to the students and the fact that tickets had to be paid and not ignored.

Steve and the Chief will compose a letter from the Town to the students to be distributed at orientation about parking.

- III. The Passport program is going well. Ticket collection has moved from 35% to 75%. It is quicker and easier to boot cars. The system is paying for itself.
- IV. It was decided to provide a quick reference sheet to employers when they paid for employee passes. The sheet would encourage them to insist park off German Street and would direct them to areas with 10 hour meters.
- V. It was decided that instead of removing the meters on High and Mill Streets they would be converted to 10 hour meters. Also the ones on Church Street between Back Alley and New Street would become 10 hour meters.

The meeting was adjourned at 10:45 AM.

Respectfully submitted,

GT Schramm