

## Shepherdstown Parks & Recreation Committee Minutes

April 26, 2016

6:30 PM at Town Hall

Draft

**Members Present:** Chair: Cheryl Roberts, Clyde Kernek, Judy Kernek,  
Staff: Frank Welch

**Absent:** Marellen Aherne, Mayor Jim Auxer, Lori Robertson, Colin Voigt

### 1. Call to Order

As there was no objection, the Meeting was called to order by Cheryl Roberts at 6:51 PM

### 2. Approval of Agenda

As there was no objection, the agenda was approved.

### 3. Approval of Minutes of Meeting from March 22, 2016

As there was no objection, the minutes were approved.

### 4. Welcome Visitors

Andy Beall, Zoning Officer, attending meeting to discuss a Park Proposal for the park at the Mecklenburg Tobacco Warehouse.

Mark Everhard, running for Town Council, here to observe Committee.

### 5. Unfinished Business

#### a. Bane-Harris Park

##### i. Fence Repair

The fence has been replaced, but the poles were not replaced.

Cheryl Roberts will talk with Billy Grove about the fence.

##### ii. Basketball Net Replacement

Nylon nets in use.

##### iii. Slide Replacement

The small straight slide in Bane-Harris Park is faded but is OK to use.

##### iv. Mulch - Done

#### b. Cullison Park

##### i. Dog Park Update - Lori Robertson

Lori Robertson has received bids from Long Fence and Horst Fence. She will provide the committee with a list of rules and regulations. An article will be placed in the Chronicle about the Dog Park plans and ask the community for comments. Lori has checked with Martinsburg about the use of their Dog Park. Neighbors near the proposed Dog Park will be consulted.

ii. Mulch Status

Fresh mulch has been placed in all of the Parks except for Viola Devonshire, which will be done later.

c. Library Park - (World's Smallest Park) - OK

d. Rumsey Park

i. Board Replacement on Sign

Rumsey Park sign has a broken board on the back side. This will be replaced by a larger and stronger board.

ii. Wall Repair - Concrete Caps

Wall on the back side of the Rumsey Monument needs repair of the concrete caps. Frank Welch will contact Gull Corporation to do the job.

e. Memorial Bench - Vina Vaughn Parmesano

Memorial bench in honor of Vina Vaughan Parmesano to be installed in Rumsey Park. The bench is here.

f. Viola Devonshire Park

i. Tree Planting

Dead tree near the west fence will be replaced with a Japanese or French Lilac tree. Location is at the plaque for "Washington and Jenkins."

ii. Basketball Net Replacement

Has a nylon net.

iii. Lariope Removal from Plaques - Done

**6. New Business**

a. Park Proposal (Mecklenburg Tobacco Warehouse) - Andy Beall

The Town owns ¼ acre of land just east of the Parking Lot at the Mecklenburg Tobacco Warehouse and Boat Ramp. The Warehouse is being refurbished. The Town is applying for grant money to carry on this work.

The park is known as "Riverfront Park." Consider a sign for the Park. Consider some concrete picnic tables, as this Park is on a flood plain.

b. Viola Devonshire Park has 12 junk trees growing around the weeping cherry tree. Judy Kernek will dig these up.

**7. Adjournment**

As there was no objection, the meeting was adjourned at 7:34 PM.

**8. Next Meeting - May 24, 2016 - 6:30 PM at the Tobacco Warehouse.**

Respectfully submitted,

Clyde B. Kernek

