

# Shepherdstown Parks & Recreation Committee Minutes

October 27, 2015

6:30 PM at Town Hall

Draft

**Members Present:** Chair: Cheryl Roberts, Marellen Aherne, Mayor Jim Auxer, Clyde Kernek, Judy Kernek, Lori Robertson, Staff: Frank Welch  
**Absent:** Colin Voigt

## 1. Call to Order

As there was no objection, the Meeting was called to order by Cheryl Roberts at 6:30 PM

## 2. Approval of Agenda

As there was no objection, the agenda was approved.

## 3. Approval of Minutes of Meeting from September 22, 2015

As there was no objection, the minutes were approved.

## 4. Welcome Visitors

None

## 5. Unfinished Business

### a. Bane-Harris Park

#### i. Fence Repair

The Horst Company bid of \$ 1993 was accept to make repairs in various areas of the fence including the closure at the constructions site.

#### ii. Status - West Side Opening Included with Fence Repair

Closure is pending neighborhood construction.

#### iii. Basketball Net Replacement - Both Goals

Done

### b. Cullison Park

#### i. Dog Park Update - Lori Robertson

Lori Robertson will get a bid for fencing and go to Town Council with information. Pending

#### ii. Sandbox - Additional Information Requested

Pending

#### iii. Mulch Status

Rototill and fluff up the mulch in the playground areas. Pending

### c. Viola Devonshire Park

#### i. Tree Planting - Scheduled During the Winter

There is a dead tree near the west fence to be replaced. Location is at the plaque for "Washington and Jenkins."

- ii. Memorial Plaque Relocation to Weeping Cherry Tree  
The "Ariel's Bower" plaque will be relocated to the weeping cherry tree. Done
- iii. Basketball Net Replacement  
Pending

d. Bike Rack Installs Update - Marellen Aherne and Frank Welch

i. Locations

Lori Robertson and Frank Welch have selected the specific sites for the bike racks. Cheryl Roberts and Lori Robertson will take all the Bike Rack Projects to HLC and the Planning Commission.

ii. Installation

Bike racks will be installed soon after approval.

**6. New Business**

a. Princess Street Flower Beds

Several flower beds will be planted with bulbs.

b. Viola Devonshire Park - Lariope Covering Up Plaques

Lariope has spread and overgrown two plaques. The Lariope will be moved away from these plaques.

**7. Adjournment**

As there was no objection, the meeting was adjourned at 7:05 PM.

**8. Next 2 Meetings - November 24, 2015 and March 22, 2016 - 6:30 PM  
at Town Hall - 2<sup>nd</sup> Floor**

Respectfully submitted,

Clyde B. Kernek

