

## Shepherdstown Parks & Recreation Committee Minutes

September 22, 2015

6:30 PM at Town Hall

Draft

**Members Present:** Chair: Cheryl Roberts, Marellen Aherne, Mayor Jim Auxer, Clyde Kernek, Judy Kernek, Lori Robertson, Colin Voigt, Staff: Frank Welch

### 1. Call to Order

As there was no objection, the Meeting was called to order by Cheryl Roberts at 6:30 PM

### 2. Approval of Agenda

As there was no objection, the agenda was approved.

### 3. Approval of Minutes of Meeting from June 30, 2015

As there was no objection, the minutes were approved.

### 4. Welcome Visitors

Roger Nibler, visiting from Portland, OR

Johnny Danzey, 4 years old, with parents Mark and Tracey Danzey, and friends Annie and Jovina Young.

Johnny is requesting a sandbox for Cullison Park. The sandbox would be made of treated wood or a composite material. The cover could be like a pool cover with a crank.

Discussion included that cats would be a problem using it for a litter box and snakes might get in the box. The cover would have to be secured when the sandbox is not in use. Tracey Danzey will get more information to share with the committee.

### 5. Unfinished Business

#### a. Bane-Harris Park

##### i. Fence Repair

One bid was for \$ 4360 to repair the fence. A second bid was for \$ 1993 from the Horst Company. Lori Robertson moved to accept the bid from the Horst Company to make repairs in various areas of the fence. This was approved unanimously.

##### ii. Status - West Side Opening in Fence

Closure is pending neighborhood construction and is included in the above motion.

#### b. Cullison Park

##### i. Dog Park Update - Lori Robertson

Lori Robertson will get bid for fencing and go to Town Council with information.

**c. Viola Devonshire Park**

**i. Follow-up with Tree Commission to Replace Dead Tree**

There is a dead tree near the west fence that will need to be replaced. Location is at the plaque for "Washington and Jenkins."

Planting the replacement tree will be this winter.

**ii. The small damaged tree by the entrance and located at the plaque for "Ariel's Bower" is dead. The plaque will be relocated to the weeping cherry tree.**

**d. Bike Rack Installs Update - Marellen Aherne and Frank Welch**

**i. Three Bike Racks - 3 bikes each**

**ii. Bike Racks for Parking Meters**

Five green bike racks were purchased. Lori Robertson and Frank Welch will select the specific sites for the bike racks. Cheryl Roberts will take all the Bike Rack Projects to HLC and the Planning Commission.

**e. "Brown House" Flower Bed on King Street**

Done

**f. Bike Route - West High Street**

Tom Sanders suggested that West High Street have a bike path from Duke Street to University Drive. This could be a bike lane. The Public Works Committee will consider this suggestion.

**6. New Business**

**a. Bane-Harris Park - Replacement of Both Basketball Nets**

Viola Devonshire Park also needs a new basketball net.

**b. Fall/Winter Meeting Time Adjustment**

It was unanimously approved to meet at 6:30 PM each meeting.

It was also unanimously approved to not meet in December 2015, or January and February 2016.

**c. Cullison Park - Playground Mulch Packed Down**

Rototill and fluff up the mulch in the playground areas.

**7. Adjournment**

As there was no objection, the meeting was adjourned at 7:30 PM.

**8. Next Meeting - October 27, 2015 - 6:30 PM at Town Hall - 2<sup>nd</sup> Floor**

Respectfully submitted,

Clyde B. Kernek

