

# APPROVED MINUTES

## Public Works Minutes

April 27, 2015

9:50 a.m.

Town Hall (104 North King Street)

Members Present: Mayor Jim Auxer, Jim Ford – Staff – Frank Welch

Visitors: Ken Clohan (DOH), Nathan Ware (DOH), Tom Sanders

**Agenda Item 1:** Mayor Jim Auxer called the April 27, 2015 Public Works Committee meeting to order at 9:45 a.m.

### **Agenda Item 2: Minutes – Approved with no objections**

#### **Old Business:**

**Agenda Item 3: Storm water Ordinance** – Ordinance is presently at Bowles-Rice Law Firm for their review.

**Agenda Item 3: Nuisance Properties:** Four (4) properties on the West end of Town were talked about as being nuisance properties. A house on the very end of High St. going west, Lots 142-143 and a house across from the Youth Center have all received complaints. The Billing Clerk will be asked to send out letters asking property owners to repair their properties.

**Agenda Item 4: Queens Alley – Runoff of water** – The Town Public Works will access the problem and make a plan that may help the run-off of storm water.

**Agenda Item 5: Train Station Drainage:** We are still waiting for a reply from Dr. Donner, DEP, on a solution to storm water run-off onto other properties. Dr. Donner has had verbal communication with Dr. Paul Davis.

#### **New Business:**

**Agenda Item 6: DOH Items:** Representatives Ken Clohan and Nathan Ware from the DOH attended the meeting to answer various questions regarding DOH's responsibility.

- (1) Bridge Lights – Why are so many out or broke? Mr. Clohan said that there is a wiring issue on some of the lights. The globes that are broken are very expensive. Nathan Ware will get prices for new globes and transfer that information to Frank Welch, Public Works Director.
- (2) 4-Way Stop – Can this be milled and paved soon? Before any work can take place all sidewalks in that area will have to be ADA compliant. It was recommended that the Mayor write a letter to Mr. Lee Thorn asking for help on the paving and milling of the 4-way stop, E. German St. and W. Washington St.
- (3) Cleaning of Bike Path leading to the Maddox Farm shopping center. This has been swept recently by the DOH. They are in the process of repairing or replacing the barriers between the bikes and the highway.

- (4) It was asked by the Committee if German St. could be milled and repaved in the future. Funds would have to be available and the DOH's budget for the year is very small.
- (5) The recently installed sidewalk across from "Tommy's Pizza" needs a detectable marker installed to make it ADA compliant.
- (6) It was decided that the next time Gull Corporation is in Town, to get a quote from them on making the whole town ADA compliant.

**Agenda Item 7: Streetscape Drainage:** We will get Gull Corporation to look at installing 6" drains as opposed to 4" drains that were installed during the Streetscape Project. A quote will be forthcoming.

**Agenda Item 9: Title 7:** The Shepherdstown planning commission is in discussions on whether to adopt Title 7 or not.

**Mayor's Report: None**

**Agenda Item 12: Meeting adjourned at 10:35 a.m. with no objections.**