

DRAFT MINUTES

Public Works Minutes

March 23, 2015

9:50 a.m.

Town Hall (104 North King Street)

Members Present: Bane Schill, Mayor Jim Auxer, Jim Ford – Staff – Frank Welch

Visitors: Phil Salladay

Agenda Item 1: Mayor Jim Auxer called the March 23, 2015 Public Works Committee meeting to order at 9:50 a.m.

Agenda Item 2: Minutes – Approved with no objections

Old Business:

Agenda Item 3: Stormwater Ordinance – Matt Pennington informed us by e-mail that a grant has been approved for the review of the Storm Water Ordinance. This grant covers 50% of the legal review.

Agenda Item 3: Nuisance Properties: The Corporation of Shepherdstown will be hiring a Code Enforcement Officer to enforce violations. Weeds, sidewalk repair, run-down properties, snow on sidewalks, etc. will be enforced and violators will be summoned to Municipal Court if necessary.

Agenda Item 4: Queens Alley – Runoff of water – The Town Public Works will access the problem and make a plan in the spring.

Agenda Item 5: Train Station Drainage: We are still waiting for a reply from Dr. Donner, DEP, on a solution to storm water run-off onto other properties. Will be contacted by e-mail.

New Business:

Agenda Item 6: DOH Items: A representative was supposed to attend the meeting and did not show up. Items to be discussed are: Bridge Lights Out, 4-Way Stop milling and repaving, Re-paving of East German and Washington Sts, etc.

Agenda Item 7: Streetscape Drainage: complaints have been made about the drains being too little and some drains tilting the wrong way on the German Street streetscape project. It was decided by the committee that it will be the owner's responsibility to correct any deficiencies, since by ordinance it is the owner's responsibility to maintain the sidewalks. This project has been in place long enough and the Town should not have to cover any more problems.

Agenda Item 8: Title 7: All Title 7 problems should go through the Public Works Committee.

Agenda Item 9: Potholes: Potholes will be patched when asphalt is available.

Agenda Item 10: Garbage Rates: A discussion took place on whether to increase the rates on garbage. The accounting clerk included figures in the packet that showed a loss in the Garbage Department for the last 2 years.

Motion by Jim Ford, Second by Bane Schill to increase the garbage rates by 15%. Unanimously Carried.

Agenda Item 11: Paving of Streets and Alleys: Certain streets and alleys are in need of paving. Mentioned were Church Street, New Street, and Queens Alley. These particular streets and others will be surveyed to see what needs to be done.

Mayor's Report: None

Agenda Item 12: Meeting adjourned at 10:38 a.m. with no objections.