

Shepherdstown Tree Commission

Thursday, April 9th, 2015

7:00 P.M.

Town Hall

1. Members Present: J. Dillon, F. Welch, R. Drewry, and L. Robertson

Absent: None

Meeting was called to order by L. Robertson at 7:17 P.M.

2. Approval of minutes and agenda: Moved by L. Robertson, no objections

3. Visitors: Liz Moss-WVDOF: Elizabeth.j.basham@wv.gov

Katy Trupo- WVDOF: Kathryn.m.trupo@wv.gov

4. Old business:

a. Two white crepe myrtles on Princess Street in front of Devonshire and Specialty or
Spring 2015 planting: **Pending**

b. Washington Street-Chris Kinsella-pruning: Sugar Maple **pending** (Maintenance and
vine removal)

c. Quote for Ash Trees: Shawn, Frank, and James examined the Ash trees- they are
infested badly with the Emerald Ash borer: most need to be cut down. *Need to mark those that
need to be cut and a few that need to be treated (about 4-5 which need treatment). A quote is
needed as well as assessment risks from Shawn Walker. **Grant can be applied here (DC grant)

Motion made by F. Welch, Seconded by L. Robertson, Approved unanimously

d. Hold on Honey Locust trees- West German Street- Pending

New Business:

a. Arbor Day: WVDOF to have someone give a 5-10 minute speech prior to proclamation.

b. Weeping Cherry for Viola Devonshire Park: Will be placed where the Magnolia tree was.

**Katy Trupo agreed to come out and train individuals in assessing risks.

Additional notes:

- WVDOF-Summer interns to digitize general mapping of trees. Offer pruning workshops to general public. Available for Arbor Day: History of Arbor Day prior to the Mayor giving proclamation. In addition, a planting demo; teach children the importance of tree; tree walk** this is a potential for Street Fest's kids camp.
- WVDOF to email about grants:
 - Project Communtree Grant- Only good for planting
 - Demonstration City (DC) Grants: Good for anything related to trees such as infrastructure work, design plans as long as it relates to trees. Note: Grants are better to be applied for early in the fiscal year (July-July). *Trained volunteers/board members: \$17 an hour per volunteer, \$15 an hour for untrained volunteers. The DC grant can help update inventory to digital (i-tree streets application for phones to help with inventory)-The WVDOF will help with this
 - Chesapeake Bay Community Grant (Watershed): which can help with plantings**Use Chesapeake Bay and Project Communtree for plantings

- Help create a management plan for Cullison Park
- Shepherd University: help with their planting (they use Project Communtree)
- Tree keeper: a program which can help manage data over time
- Asset Manager: Purchase on your own but it helps load map data; keeps records overtime (Bartlett uses a similar program).
- Consider bringing in a GSI intern to help with data input
- WV Forestry Facebook page to keep up with upcoming events/programs to be released: A new program in the works: State program to help train the general public in Urban care which would consist of basic pruning, mulching, tree id, tree boards and organizations, as well as hazards and risks

Minutes respectfully submitted by Rebecca Drewry