

Shepherdstown Parks & Recreation Committee Minutes

November 18, 2014

7:00 PM at Town Hall

Members Present: Chair: Cheryl Roberts, Marellen Aherne, Mayor Jim Auxer, Clyde Kernek, Judy Kernek, Lori Robertson, Colin Voigt, Staff: Frank Welch
Absent: None

1. Call to Order

Meeting called to order by Cheryl Roberts at 7:00 PM

2. Approval of Agenda

Moved by Marellen Aherne and seconded by Judy Kernek, the agenda was approved.

3. Approval of Minutes of Meeting from October 28, 2014

Moved by Jim Auxer and seconded by Judy Kernek, the minutes were approved.

4. Welcome Visitors

Eric Jenkins - Request for approval for Memorial Bench at Rumsey Park.

Eric Jenkins is representing his aunt, Kristi Hendricks, with a request to place a park bench with a plaque at Rumsey Park in memory of Ernest and Ella Hendricks. Rumsey Park is full of memories for this Family. The bench could be like those at Morgan's Grove Park. The Family will pay for the bench, plaque, and installment. It could be placed in the loop facing the River.

Marellen Aherne moved that we approve installation of the Park Bench in honor of Ernest and Ella Hendricks. Motion was seconded by Lori Robertson and passed.

5. Unfinished Business

a. Cullison Park

i. Status of Two Railings - Spring 2015 - Frank Welch

ii. Dog Run - Lori Robertson

Lori Robertson suggested we consider a "Dog Run" at Cullison Park in the open area in the woods near the stone wall. Discuss this in the Spring.

b. Viola Devonshire Park

i. Follow-up with Tree Commission to Replace Dead Tree (Spring 2015)

ii. Remove Three Thorn Bushes - Pending

iii. Remove two Cotoneaster Bushes - Pending

iv. Landscaping Issues

1. Trim tree branches above the basketball goal. Pending

2. Trim Forsythia bushes at back of the basketball court. Pending

3. Cut back the Lariope beds. Pending

4. Fence post removed at missing section; opens up Park nicely.

- c. ROTARACTS (Shepherd University) Projects - Frank Welch
 - i. Weeding/Mulching - Caitlin McAteer - October 29 Done

- d. Bike Rack Installs Update - Marellen Aherne and Frank Welch
 - i. Three Bike Racks - 3 bikes each.
Pending
 - ii. Bike Racks for Parking Meters
Marellen Aherne inventoried 33 opportunities to place bike racks at parking meters. They are \$ 99 each. Plan is for eight green bike racks. Frank Welch has the map for placement. Will order them and install in the Spring.

- e. "Thank You" Letter to Vina Vaughn Parmesano - Mayor Auxer/Cheryl Roberts
Letter sent. Bulbs planted at Town Hall.

6. New Business

- a. Request to Place Memorial Bench at Rumsey Park
See Item 4: Visitor, Eric Jenkins
- b. Bane-Harris Park - Section of fence pulled off post and sign attached to loose section of fence. Will be fixed.

7. Adjournment

Motion to adjourn by Colin Voigt and seconded by Marellen Aherne, passed.
Meeting adjourned at 7:33 PM.

8. Next Meeting - March 24, 2015 - 7:00 PM at Town Hall - 2nd Floor

Respectfully submitted,



Clyde B. Kernek