

APPROVED MINUTES

Public Works Minutes

September 22, 2014

9:55 a.m.

Town Hall (104 North King Street)

Members Present: Bane Schill, Mayor Jim Auxer, Jim Ford – Staff – Frank Welch

Visitors: Lori Robertson

Agenda Item 1: Mayor Jim Auxer called the September 22, 2014 Public Works Committee meeting to order at 9:55 a.m.

Agenda Item 2: Minutes – Moved by Bane Schill to accept the minutes, Seconded by Jim Ford, Unanimously Approved.

New Business:

Agenda Item 3: Stormwater run-off – Dr. Sebastian Donner from WV DEP talked with Frank Welch about stormwater run-off at the Train Station. A problem has existed for years and Dr. Donner thinks there may be a solution to this problem. Dr. Donner is to present his plan for the Public Works Department to review. He has also agreed to look at the Wastewater Plant area and see if a solution is feasible for all the run-off of water that eventually ends up in the Potomac River. The cost of these projects can be reimbursable up to half the monies under the Chesapeake Bay program. We will wait for his guidance on these two matters.

Agenda Item 4: Recycling: The recycling center at the Jefferson County Transfer Center is closing down. A new center, owned by Apple Valley Waste, is in operation in Hagerstown, Maryland. Billy Maddert, the President of Jefferson County Solid Waste and Frank Welch toured the new facility and spoke with the principals involved in the new center. Shepherdstown will be taking their recycling truck to the new location, which should result in a reduction in recycling costs.

Lori Robertson will research whether businesses can use more cardboard instead of plastic bags while conducting business. Recycling centers cannot get rid of plastic bags or styrofoam materials.

Old Business:

Agenda Item 5: Garbage Rates: This will be studied in the future and is on-going.

Agenda Item 6: Queens Alley – Runoff of water – The Town Public Works will address the problem and make a plan.

Agenda Item 7: Curbing Projects: This work is being done at the present time and is almost completed at this time.

Agenda Item 8: Clean-up after events: More study needs to be done on the cost of events conducted in the Town. Sometimes a Policeman is needed for events and this can require overtime wages to be paid. The Committee will look at the costs closer in the future.

Agenda Item 7: Nuisance Properties: Another letter has been written to two property owners commending them for their work that has been done thus far on their properties. However, more work will need to be completed and the Town is willing to help with housing authority monies if necessary.

Agenda Item 8: Stormwater Ordinance Meeting: A meeting will take place on October 3, 2014 at 10:00 am to discuss the ordinance.

Agenda Item 10: Moved by Bane Schill to adjourn, Seconded by Jim Ford, Unanimously Approved. Meeting adjourned at 10:31 a.m.