

Shepherdstown Parks & Recreation Committee Minutes

October 28, 2014

6:30 PM at Viola Devonshire Park

7:00 PM at Town Hall

Members Present: Chair: Cheryl Roberts, Clyde Kernek, Judy Kernek,
Lori Robertson, Colin Voigt, Staff: Frank Welch

Absent: Marellen Aherne, Mayor Jim Auxer

1. Call to Order

Meeting called to order by Cheryl Roberts at 7:00 PM

2. Approval of Agenda

Moved by Judy Kernek and seconded by Lori Robertson, the agenda was approved.

3. Approval of Minutes of Meeting from September 23, 2014

Moved by Lori Robertson and seconded by Judy Kernek, the minutes were approved.

4. Welcome Visitors

None

5. Unfinished Business

a. Cullison Park

- i. Status of Two Railings - Frank Welch
Will be done later.

b. Rumsey Park

- i. Replace Cement Caps on Stone Wall - Frank Welch
Done

c. Viola Devonshire Park - Walk-through by the Committee at 6:30 PM

- i. Follow-up with Tree Commission to Replace Dead Tree
Replace the dead tree in the Spring, 2015, because of the expected hard winter.
The Star Magnolia tree was found bent over, but it might make it.
- ii. Basketball Court Lines - Thermal Tape
Done, a beautiful job.
- iii. Replace Fence Section
Leave this section out. This opens up the park. Remove the post.
- iv. Replace Thorn Bushes
Remove the three thorn bushes and the two cotoneaster bushes.

v. Landscaping Issues

Trim the tree branches over the basketball goal.
Trim forsythia bushes at back of the basketball court.
Cut back the lariope beds.

d. All Parks Playground Areas

The Parks are in good condition.

e. Follow-up Shepherd University Projects

i. Flower Beds at German and King Street Intersection

Weed and mulch, plus weed around signs of Town. University students with Caitlin McAteer coming Wednesday, October 29.

f. Bike Rack Installs Update - Marellen Aherne and Frank Welch

i. Three Bike Racks - 3 bikes each.

Pending

ii. Bike Racks for Parking Meters

Marellen Aherne inventoried 33 opportunities to place bike racks at parking meters. They are \$ 99 each. Plan is for eight green bike racks. The first map was misplaced. Will ask Marellen for another copy of the map for Frank Welch.

6. New Business

a. Vina Vaughn Parmesano has donated 35 purple bulbs to be planted at Town Hall. A thank you letter will be sent.

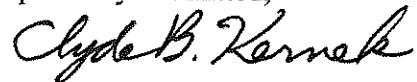
b. Lori Robertson suggested we consider a "Dog Run" at Cullison Park in the open area in the woods near the stone wall. The entrance would be from the lower trail. A fence would be needed. Lori will arrange a time to meet in the area for further evaluation. Discuss the findings at the next meeting.

7. Adjournment

Motion to adjourn by Judy Kernek and seconded by Colin Voigt, passed.
Meeting adjourned at 7:40 PM.

8. Next Meeting - November 18, 2014 - 7:00 PM at Town Hall - 2nd Floor

Respectfully submitted,



Clyde B. Kernek