

# DRAFT MINUTES

## Public Works Minutes

July 28, 2014

9:55 a.m.

Town Hall (104 North King Street)

Members Present: Bane Schill, Mayor Jim Auxer, Jim Ford – Staff – Frank Welch

Visitors: None

**Agenda Item 1:** Mayor Jim Auxer called the July 28, 2014 Public Works Committee meeting to order at 9:55 a.m.

**Agenda Item 2: Minutes – Moved by Bane Schill to accept the minutes, Unanimously Approved.**

### Old Business:

**Agenda Item 3: New Street Project:** This is an on-going project. This project will probably not get started until Shepherd University is out of session.

**Agenda Item 4: Nuisance Properties:** Letters have been sent to two property owners. 60 days to clean up property or legal action will be taken (municipal court). One property owner will be summoned to court. The other property owner will be invited to Town Hall to speak with the Mayor and Public Works director about the clean-up of her property.

**Agenda Item 5: Clean up after Events:** Events in Town cost money. The picking up of trash and recycling as well as the labor it takes to block a street takes time. A fee will be assessed to cover these expenses.

**Move by Bane Schill, Seconded by Jim Ford to assess a fee for the closing of a street. The fee will be \$50 for a half a day closure and \$100 for a whole day closure.**

**Agenda Item 6: Tobacco Warehouse –** Metal Tank will start to be removed sometime in August, 2014 by “Conservit.”

**Agenda Item 7: Queens Alley – Runoff of water –** A ditch has developed on the upper part of Queen’s Alley behind Town Hall. Gravel will have to be scooped up from the lower part of alley and put back in the ditch behind the “Opera House”. All alleys need to be checked.

**Agenda Item 12: Moved by Bane Schill, Seconded by Jim Ford to adjourn meeting. Unanimously Approved. Meeting adjourned at 10:23 a.m.**