

## **Request for Proposal for Surveillance Camera Services Corporation of Shepherdstown**

The Corporation of Shepherdstown is soliciting for procurement and service of surveillance cameras for the Town. The Corporation currently has no remote cameras but desires three (3) cameras for law enforcement purposes. They are to be “street light” style cameras at the following street intersection locations: German & King, North Princess & East High, South Princess & East Washington. These camera systems shall provide capability for:

- Remote access (from multiple police vehicles & station)
- Low light capture of images
- Resolution of no less than 512 KB at not less than 5 frames/second
- Minimum of 14 days storage of images
- Robust security

Proposal shall include initial installation, 1 year maintenance (including security & software updates), and initial on-site user training. Cost for additional years (2-5) of support and maintenance shall be identified but not included in proposal amount.

Selection shall be based on best value (including technical product capability and support) within a budget of \$30,000.00.

Proposals are due by close of business (4:30 p.m.) on Friday, May 16, 2014 and can be submitted to the Town Clerk, Amy L. Boyd, via hand delivery to Town Hall, 104 North King Street (second floor), or via USPS to P.O. Box 248, Shepherdstown, WV, 25443.

### **Right to Negotiate**

At the conclusion of evaluating proposals, Corporation of Shepherdstown reserves the right to negotiate with any or all Proposers susceptible to award. Corporation of Shepherdstown may request finalist demonstrations from Proposers. Corporation of Shepherdstown will not be responsible for any costs incurred by Proposers as a result of such demonstrations.

### **Rejection of Proposals**

Corporation of Shepherdstown reserves the right to accept or reject any or all proposals, in part or in whole at its discretion. Corporation of Shepherdstown further reserves the right to withdraw this RFP at any time and for any reason. Submission of or receipt of proposals by Corporation of Shepherdstown confers no rights upon the bidder nor obligates Corporation of Shepherdstown in any manner. At the conclusion of evaluating proposals, Corporation of Shepherdstown reserves the right to negotiate with any or all Proposers susceptible to award. Corporation of Shepherdstown may request oral presentations from Proposers. Corporation of Shepherdstown will not be responsible for any costs incurred by Proposers as a result of oral presentation.

For more information, call 304-876-6036 or email [dransom@shepherdstown.us](mailto:dransom@shepherdstown.us)

Amy L. Boyd, Town Clerk  
For the Corporation of Shepherdstown