

Shepherdstown Parks & Recreation Committee Minutes
February 25, 2014
7:00 PM at Town Hall

Members Present: Chair: Cheryl Roberts, Marellen Aherne, Mayor Jim Auxer, Clyde Kernek, Judy Kernek, Staff: Frank Welch
Absent: Lori Robertson, Colin Voigt

1. Call to Order

Meeting called to order by Cheryl Roberts at 7:00 PM

2. Approval of Agenda

Moved by Judy Kernek and seconded by Marellen Aherne, the agenda was approved.

3. Approval of Minutes of Meeting from December 4, 2013

Moved by Judy Kernek and seconded by Marellen Aherne, the minutes were approved.

4. Welcome Visitors

Carrie Drewry, a Shepherd University student, wants to volunteer for Park projects.

Karene Motivans interested in the Outdoor Gym for Adults project.

David Rosen to talk about the Outdoor Gym for Adults project.

5. Unfinished Business

a. Shepherdstown Parks & Recreation Information at Shepherdstown Visitors Center

Map with text about Parks and Library for a handout at the Visitors Center. Final copy of the map to be approved and then printed for distribution at the Visitors Center. Colin Voigt to present map next meeting.

b. Cullison Park

i. Status of Steps

Redo steps and have two railings, Spring 2014. - Frank Welch
The steps will be leveled.

ii. Evaluate and Replace Chains for Swings

Replace with coated chains. Done

iii. Remove damaged Kiosk

The Kiosk is damaged beyond repair, and so it will be taken down this Spring.

- iv. **Boundary Markers**
 - Park boundary markers needed to keep cars from parking on park property and to protect the park property.
 - Three parking spaces (one handicap) will be made with gravel.
 - Put up signs, "Park Visitors Only" and "No Parking on the Grass."
 - v. **Marellen Aherne and Judy Kernek will clean up bench and apply water seal. The overgrown bush will be trimmed away from the bench.**
- c. Bane-Harris Park**
- i. **Basketball Court Lines**
 - Lines covered with white thermal tape, Spring 2014 - Frank Welch
 - ii. **Landscape Timbers Replacement**
 - Replacement as needed, Spring 2014. - Frank Welch
 - iii. **Replace Three Benches**
 - Replace all benches, Spring 2014. Consider getting three benches from the Trex Company. - Frank Welch
 - Need to be sure the benches are not too low.
- d. Rumsey Park**
- i. **Replace Cement Caps on Stone Wall**
 - Replacement Spring 2014. - Frank Welch
 - Estimated cost about \$ 4200.
 - ii. **Additional Picnic Tables - Based on Usage and Need**
- e. All Parks Playground Areas**
- i. **Refresh Mulch, Spring 2014**
 - New mulch for all playground areas is planned for the Spring. - Frank Welch
 - ii. **Update - ROTARACTS (Shepherd University) Projects**
 - Grant from Shepherdstown Rotary to Shepherd University is for student projects. Cheryl Roberts contacted Holly Frye about Rotary grant. Holly Frye and Frank Welch will consider a project. A possible project would be to finish mulching the upper half of the second trail and redo a top layer of mulch on the first trail at Cullison Park.
- f. Future Project Planning**
- i. **Replace Sign on Gate to Rumsey Park. - Frank Welch - Done**
 - The sign was cleaned up and repaired as good as new.
 - ii. **Letter to the Shepherdstown Chronicle - Kudos to Townspeople - Done**
 - Mayor Jim Auxer published a letter in the Chronicle thanking the Town for maintaining a beautiful Town and Parks.
- g. Tree Works / Parks - Frank Welch**
- There was a lot of tree damage from storms at Cullison Park. The tree work was done at a cost of \$ 8,000 for work at all of the Parks.

6. New Business

a. Outdoor Gym for Adults - David Rosen

Adult Outdoor Fitness Exercise Equipment at a Park is a good idea. The Town has liability insurance to cover this.

David Rosen presented a plan for Adult Outdoor Fitness Equipment for Rumsey or Cullison Park. An estimate for Fitcore Fitness Equipment consisting of 10 pieces of exercise equipment and 3 advisory signs was about \$ 11,000 to \$ 12,000 plus installation plus mulch. Maintenance costs unknown. Funding could come from various sources in this community. One source could be a grant from "Freedoms Run."

Karene Morivans presented her ideas for a site for this equipment. When Karene was on the Parks & Recreation Committee the theme and plan was for Cullison Park to be an active area of the Parks System. The Rumsey Park theme was historical, and the Park was to be a contemplative area. So, Karene recommends putting the Exercise Equipment in Cullison Park. She showed maps of Cullison Park with plans for use of areas. The large open area at Cullison Park would be a good site for this equipment.

A motion was made by Marellen Aherne to move forward on this project for Adult Outdoor Fitness Equipment to be installed in Cullison Park. This was seconded by Jim Auxer and passed unanimously.

Need three quotes for the equipment. Need consultation on site to help plan layout of the equipment in the Park.

b. Carrie Drewry reported on a Shepherd University Student Service Project in about 2011 when an old dump site at Cullison Park was cleaned up by the students.

Mayor Jim Auxer and Frank Welch will visit the site to see if it can be filled in with dirt.

c. Marellen Aherne suggested that more Bike Racks be installed in Town.

Mayor Jim Auxer discussed the last time the Town installed bike racks, which was after Streetscape. There are many considerations in choosing sites for them. Marellen will report on possible new sites for more bike racks.

7. Adjournment

Motion to adjourn by Judy Kernek, seconded by Jim Auxer, passed.

Meeting adjourned at 8:15 PM.

8. Next Meeting - March 25, 2014 - 7:00 PM at Town Hall - 2nd Floor

Respectfully submitted,

Clyde B. Kernek

