

Shepherdstown Parks & Recreation Committee Minutes
October 22, 2013
7:00 PM at Town Hall

Members Present: Chair: Cheryl Roberts, Mayor Jim Auxer, Clyde Kernek, Judy Kernek, Lori Robertson, Staff: Frank Welch.

Absent: Colin Voigt

1. Call to Order

Meeting called to order by Lori Robertson at 7:00 PM

2. Approval of Agenda

Moved by Judy Kernek and seconded by Jim Auxer, the agenda was approved.

3. Approval of Minutes of Meeting from September 24, 2013

Moved by Lori Robertson and seconded by Judy Kernek, the minutes were approved.

4. Welcome Visitors

Mike Morris, Shepherd University Student, State and Local Government Class, is observing a local government meeting.

Marellen Aherne has lived in Shepherdstown since January 2013. She is applying for a Town position on this Committee.

5. Unfinished Business

a. Status of Vacancy Application for one new Committee Member from Town

i. Appointment of Marellen Aherne

The Committee recommends Marellen Aherne for membership to the Parks & Recreation Committee. Moved by Lori Robertson and seconded by Judy Kernek, the motion passed. The application will go to Town Council.

b. Shepherdstown Parks & Recreation information at Shepherdstown Visitors Center

i. Map with text about Parks and Library for a handout at the Visitors Center. Colin Voigt will report on map next meeting.

c. Cullison Park

i. Status of Steps

Redo steps and have two railings, Spring 2014.

Discuss plans at February meeting.

ii. Evaluate and Replace worn chains for swings

Replace with coated chains. The Fastenol Company has them.

Frank Welch is checking the price.

iii. Repair damaged Kiosk

Could be a Boy Scout project. An Eagle Scout made the Kiosk. Judy Kernek will try to contact the Boy Scout Troop for this project.

iv. Boundary Markers or Fence

Park boundary markers or fence needed to keep cars from parking on park property and to protect the park property.

Discussed making three parking spaces (one handicap). Put up signs, "Park Visitors Only" and "No Parking on the Grass." Fence may not be needed.

d. Bane-Harris Park

i. Basketball Court Lines

Lines covered with white thermal tape or paint, Sprint 2014.

ii. Landscape Timbers

Replacement as needed, Spring 2014.

iii. Repair Green Bench

Replace all benches. Consider getting three benches from the Trex Company.

e. Rumsey Park

i. Consider Picnic Tables

Move picnic table from Viola Devonshire Park to Rumsey Park, and see if it gets used. If so, then place more tables in the Park.

ii. Replace cement Caps on Stone Wall

f. All Parks Playground Areas

i. Refresh Mulch, Spring 2014

New mulch for all playground areas is planned for the Spring.

ii. Roto-Rats available for Projects

Grant from Shepherdstown Rotary to Shepherd University is for student projects. Cheryl Roberts will contact Holly Frye about Rotary grant.

6. New Business

a. Future Project Planning

Sign on gate at Rumsey Park needs cleaning and repair. Frank Welch will check on it.

b. FY 2013 Land and Water Conservation Fund Notice; Invitation to submit Applications

No projects by December deadline.

c. The Town and the Parks Look Good

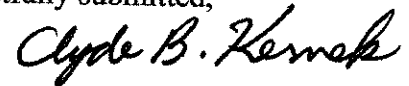
Mayor Jim Auxer will write a letter to the Chronicle thanking the Town for maintaining a beautiful Town and Parks.

7. Adjournment

Motion to adjourn by Jim Auxer, seconded by Lori Robertson, passed.
Meeting adjourned at 7:40 PM.

8. Next Meeting - November 26, 2013 - 7:00 PM at Town Hall - 2nd Floor

Respectfully submitted,



Clyde B. Kernek