

Shepherdstown Parks & Recreation Committee Minutes
September 24, 2013
7:00 PM at Town Hall

Members Present: Chair: Cheryl Roberts, Mayor Jim Auxer, Clyde Kernek,
Lori Robertson, Colin Voigt, Staff: Frank Welch.

Meeting Called to Order by Lori Robertson at 7:00 PM

Approval of Agenda for meeting. Moved by Colin Voigt and seconded by Lori Robertson, the agenda was approved.

1. Welcome - Visitors

Judy Kernek is applying to fill Town vacancy on Committee. Judy was on this Committee about ten years ago, and she had done a lot of work on the Viola Devonshire Park when it was being established.

2. Approval Minutes from April 23, 2013

Moved by Colin Voigt and seconded by Lori Robertson, the minutes were approved.

Approval Minutes from June 18, 2013

Moved by Lori Robertson and seconded by Colin Voigt, the minutes were approved.

3. Unfinished Business

a. Status of Park Improvement Needs and Projects

i. Cullison Park -- Work Party of June 25, 2013

There were 19 NCTC students and three adult supervisors. Frank Welch and his staff were present with the Bobcat and two dump trucks to bring in loads of mulch. Colin Voigt and Clyde Kernek of the Committee coordinated the trail projects. Judy Kernek directed the project at the playground.

The Lower Trail Project mulched 425 feet of trail. Later dirt full was placed and graded at the end of the trail in Rumsey Park.

The Playground Area Project pulled weeds and fluffed up the old Mulch. Mulching was done on the trail from the Playground area to the entrance of Rumsey Park.

One broken bench was removed, and the intact boards were used to repair the other broken bench. The two intact benches were left lone.

The Upper Trail was mulched half way and will need to be completed later. There is 220 feet left to mulch. Mulching was also done from the top of the stairs to the playground.

The Kiosk was saved and will need repair and painting. The bulletin board needs to be replaced, and the roof needs some new shingles.

Others issues: -- Colin Voigt
Damaged tree is healing and may do well.
Swing chain replacements needed.
Boundaries of the Park are needed to protect the Park property.
Park steps not level and only have one railing. Consider redoing
the steps and have two railings.

ii. Viola Devonshire Park -- Clyde Kernek
Replacement of Star Magnolia tree at the "Ariel's Bower" plaque
has been done. Protruding nails hammered in.

iii. Bane-Harris Park -- Cheryl Roberts
New chain nets for baskets in place.
Weed removal from mulch has been done.
Basketball court lines may be covered with white tape.
Refresh mulch or new mulch in the Spring.

iv. Rumsey Park -- Colin Voigt
Magnolia tree planted.
Six red bud trees planted.
Consider picnic tables.

b. Status of Vacancy Applications for two New Committee Members from Town
Judy Kernek applying. Mayor Auxer moved that the Committee
recommend Judy Kernek for membership to Parks & Recreation Committee.
Seconded by Lori Robertson and passed. Judy will send a letter to Town Hall.
Continue to advertise for the other vacancy.

c. Shepherdstown Parks & Recreation Map - Shepherdstown Visitors Center
Preliminary map was made with text about the parks for a handout at the
Visitors Center. The Library will be added to the map. -- Colin Voigt

d. Day of Caring 2013 -- Cheryl Roberts
Garden club members and elementary school children trimmed lilac
bushes at Rumsey Park.

4. New Business

a. Park Maintenance / Needs Report

i. Bane-Harris Park -- Cheryl Roberts
Has new chain basketball nets. Basketball lines will be covered by
white thermal tape in the Spring.
Weed removal from mulch done. New mulch in the Spring for all
Park playgrounds. Cheryl trimmed trees.
Check landscape timbers for replacement.
Repair green wooden bench.

ii. Rumsey Park -- Colin Voigt

Trees planted.

Replace cement caps on stone wall.

Obliterate dangerous paths behind monument.

iii. Cullison Park -- Colin Voigt

Some swings have worn chains that need to be replaced. Check and evaluate worn chain links and replace chains where needed. May get coated chains.

Repair old damaged Kiosk. Could be a Boy Scout project.

Need Park boundary markers or fence to keep cars from parking on park property and to protect the park property.

Memorial Tree has been damaged, possibly struck by a vehicle. Tree is healing.

Stairs to be redone. Landscape timber rotting out around spike, and this will be corrected when the new stairs are constructed.

iv. Viola Devonshire Park -- Clyde Kernek

Protruding nails at the entrance have been hammered flush.

Poison ivy will be sprayed.

Pruning will be done.

v. New Mulch for Playground Areas of the Parks.

Plan for the Spring.

b. Boy Scouts of America Projects.

Tom White had suggested to Clyde that the Committee have work projects available for Boy Scouts needing community work projects. Repair of the Kiosk has been suggested to the Boy Scouts.

c. "Rotorats," the Rotary Youth of college age, are available for Park projects.

d. Bump-outs are now under Parks & Recreation Committee management.

Jennifer Thompson has been hired to maintain them.

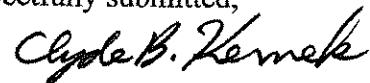
5. Adjournment

Motion to adjourn by Colin Voigt, seconded by Lori Robertson, passed.

Meeting adjourned at 8:15 PM.

6. Next Meeting - October 22, 2013 - 7:00 PM at Town Hall - 2nd Floor

Respectfully submitted,



Clyde B. Kernek