

# DRAFT FINANCE COMMITTEE MINUTES

Friday, August 30, 2013

9:45 a.m.

Town Hall

1. Call to order/approval of agenda. Motion by B. Schill, second by K. Motivans. Unanimous.
2. Members present: Mayor Auxer, Bane Schill, Karene Motivans
3. Staff present: Amy Boyd, Pat Dowell
4. Reading/approval of Finance Committee Minutes of June 28, 2013. Motion by B. Schill, second by K. Motivans. Unanimous.
5. **Visitors: Kelly Fitzgerald – TV pilot – handout information is attached to minutes. Mr. Fitzgerald is seeking funding for a cooking tv pilot focusing on women in the kitchen. Mr. Fitzgerald feels this is a good opportunity to put the spotlight on Shepherdstown. He and the cast have gone to New York to shoot the pilot. He has fronted some of the cost and unfortunately another funding source had to withdraw. K. Motivans commended Mr. Fitzgerald for his efforts. Concern was expressed if this would really benefit the entire town. It is assumed that filming will not only take place in Shepherdstown but in other towns. K. Motivans commented that she would like to see a business plan for this project. B. Schill commented that the ladies’ stories can be told only once for entertainment purposes. Mr. Fitzgerald exited the meeting. K. Motivans suggested having a procedure in place for handling requests such as these which would include a screening process prior to being placed on the agenda. It was noted that a grant program was in place previously which included guidelines for applying and receiving Video Lottery Funds. The general consensus was to implement such a plan for the future. Motion by K. Motivans, second by B. Schill, not to recommend funding of this project. Unanimous.**
6. **Old Business**
  - a. Review of financial plan
7. **Financial Reporting**
  - a. Financial Statements as of July 31, 2013
  - b. Budget Revision #2-General Fund – includes updated budget (2 grants, change to net assets, etc.) Motion by K. Motivans, second by B. Schill, recommend approval by Town Council. Unanimous.
  - c. Budget Revision #2-Coal Severance Fund – includes A/P from June 2013 – Motion by B. Schill, second by K. Motivans, recommend approval by Town Council. Unanimous. (Both Revisions must be approved by State)
8. **New Business**
  - a. Funding request for TV pilot

**9. Mayor's Report**  
**Meeting adjourned at 10:25 a.m.**

**Respectfully submitted by,**

**Amy L. Boyd, Town Clerk**