

**Personnel Committee Minutes**  
**Tuesday, February 5, 2013**  
**9:45 a.m., Town Hall**

1. Meeting called to order at 9:51 a.m.
2. Members present: L. Robertson, W. Smith, Mayor Auxer  
Members absent: D. Rosen
3. Staff present: A. Boyd, F. Welch
4. Motion by L. Robertson, second by W. Smith, to approve the agenda.  
Unanimous.
5. Employee promotion – F. Welch made a request that William (Billy) Grove be promoted to Streets Supervisor resulting in a \$1.25/hour raise and being placed on salary. F. Welch asked that this change be retroactive to August 2 as this is the date that Mr. Grove’s probation ended. Motion by L. Robertson, second by W. Smith, recommend approval of promotion as presented. Unanimous.
6. Hiring of additional Public Works Department Laborer I – F. Welch reported that additional duties have been placed on the Public Works Department without hiring additional staff. F. Welch is requesting approval to hire an additional employee with the job title of Laborer I at a rate of \$10/hour. This position will be paid for from various departments (10% Streets, 60% Sanitation, 30% Water and Sewer Departments). Motion by L. Robertson, second by W. Smith, recommend approval of additional hire as presented. Unanimous.
7. Meeting adjourned at 9:57 a.m.

Respectfully submitted,

Amy L. Boyd, Town Clerk