

MINUTES
SHEPHERDSTOWN, WEST VIRGINIA
WATER & SANITARY BOARDS
June 28, 2012

Attendees:	Water Board	Sanitary Board	Town Staff
	<input checked="" type="checkbox"/> S. Kemnitzer	<input checked="" type="checkbox"/> J. Auxer	<input checked="" type="checkbox"/> F. Welch
	<input checked="" type="checkbox"/> J. Auxer	<input checked="" type="checkbox"/> H. Heyser	C. Hutzler
	<input checked="" type="checkbox"/> J. Bock	<input checked="" type="checkbox"/> R. Keller	K. Shipley
	<input checked="" type="checkbox"/> J. Ford		P. Dowell
	<input checked="" type="checkbox"/> J. Brady		
	G. Engebretson-absent		
	<input checked="" type="checkbox"/> B. Schill		
		<input checked="" type="checkbox"/> = present at meeting	

Consultant: Jeff Ekstrom, Chapman Technical

Visitors: none

1. **CALL TO ORDER.** The Water and Sanitary Boards meeting was called to order by Jim Auxer at 7:02pm at Town Hall in Shepherdstown, West Virginia.
2. **MINUTES OF THE MAY 31, 2012 REGULAR MEETING.** The minutes of the May 31 meeting were not available and will be reviewed at the next meeting.
3. **VISITORS.** No visitors were present at the meeting.
4. **FINANCES.** Financial statements as of May 31 were briefly reviewed. It was noted that emergency expenses were lower than budgeted for both the water and sanitary operations.
5. **FLOW AND QUALITY REPORTS.** Board members noted the positive impact on water quality readings due to bringing on new operations at the wastewater treatment plant. Spikes in flows due to rainfalls were noted. Also, a court hearing regarding the proposed EPA fine for prior water quality violations is scheduled for July 24.
6. **OLD BUSINESS.**
 - 6.a **WASTEWATER TREATMENT PLANT UPGRADE.** J. Ekstrom reported the new system is being brought on-line and all is running as planned, with the schedule to have the new operation fully in place by the end of July.
 - 6.b **NEW WATER TANKS.** J. Ekstrom indicated that contracts should be signed the week of July 16, and destruction of the first existing tank will start in August.
 - 6.c **WATER VALVE REPLACEMENT.** There was no discussion on this item.
 - 6.d **MADDEX FARMS PUMP STATION REPLACEMENT.** Still waiting on the power company (Potomac Edison) to come out and remove the old active line and the old meter.
7. **NEW BUSINESS.**
 - 7.a **HIGH SERVICE PUMP REPLACEMENT AT THE WATER TREATMENT PLANT.** It was reported to the Boards that four contractors are applying to supply a new high service pump

to provide better mixing at the water treatment plant. Bids are scheduled to be opened on July 12.

8. **MAYOR'S REPORT.** Mayor Auxer reported the town is planning a dedication ceremony for the official opening of the upgraded and expanded wastewater treatment plant. A date has not yet been set.
9. **ADJOURNMENT.** J. Auxer adjourned the meeting at 7:18pm. The next meeting of the Boards is scheduled at Town Hall at 7:00pm on Thursday, July 26, 2012. [NOTE: The July meeting was not held due to a lack of new business, and the next meeting is now scheduled for Thursday, August 30.]

Respectfully submitted, Jerry Bock