

Persons who are not on the agenda but wish to address the governing body must register prior to the call to order. Time limits will be imposed.

Requests for copies of documents related to agenda items must be made in writing at least 24 hours in advance of the meeting not during the meeting.

NOTE: Council members are elected to represent citizens of the Corporation of Shepherdstown, please contact them regarding any questions or comments you may have about the agenda items.

This council follows Robert's Rules of Order Revised.

TOWN COUNCIL MEETING AGENDA

Tuesday, May 12, 2009

6:30 p.m.

Town Hall

1. Call to order/ approval of agenda
2. Approval of Town Council meeting minutes of April 14, 2009 and Special Minutes of April 30, 2009. (vote required)
- 3. Public Comment Period**
 - A. Persons who have registered to address Town Council.
4. **Visitors**
- 5. Public Hearings**
 - a. Second Reading of "An Ordinance Amending and Re-enacting Section 12C-2008 Subsection (d) Entitled Penalty of Chapter 20 of Title 12C of the Code of Shepherdstown, West Virginia, Relating To Immobilization of Certain Vehicles and Impoundment"(vote required)
 - b. Second Reading of "An Ordinance Amending and Re-enacting Section 11-612 Entitled "Rate Schedule" of Chapter 6 of Title 11, of the Code of Shepherdstown, West Virginia, Relating To Garbage Rates" (vote required)
 - c. Second Reading of "An Ordinance Authorizing Amendments to and Re-adoption of the Tariff for All Users of the Sewer System of the Corporation of Shepherdstown" (vote required)
 - d. First Reading of "An Ordinance Authorizing Amendments to and Re-adoption of the Tariff for All Users of the Water System of the Corporation of Shepherdstown" (vote required)
- 6. New Business**
 - a. Street Fest – adoption of resolution for suspension of open container ordinance and street vending ordinance (vote required)
 - b. Adoption of resolutions for Community Partnership Program Grants (vote required)
 - c. 4th of July Celebration at Rumsey Park – request for suspension of open container ordinance (vote required)
- 7. Old Business**
 - a. NIMS – National Incident Management System Training – status report

8. Mayor's Report

9. Reports of Committees

A. Finance Committee

1. Meeting minutes of May 5, 2009.
2. Financial Reporting:
 - a. Finance Report as of April 10, 2009
 - b. Video Lottery Report as of April 17, 2009
 - c. Financial Statements as of March, 2009
 - d. Audit Procurement Committee Report for YE 6/30/09-6/30/11
(Copy of Audit Contract for next 3 Fiscal Years)
 - e. Check signing changes-recorder
(Corp. Resolution to be approved at this meeting)
 - f. YE 6/30/08 Audit done by the state
(Audit copies for All Council except Finance members)
2. Recommendations:
 - a. Approve loan of \$60,000 to Entler Hotel in 09-10- with town participating in a dollar for dollar matching up to \$20,000 as a possible donation
 - b. Transfer \$30,000 from Video Lottery unallocated to Garbage Truck Fund in 09-10 budget for purchase of new truck at estimate provided
 - c. Re-allocate \$265,000 in 09-10 budget from General Infrastructure to specific project – Mill and Paving
 - d. In future years, allocate the balance due for Mill and Paving \$534,000 less \$265,000 from Video Lottery Revenue to this Capital Expense
 - e. Approve the Community partnership Grant for \$3000

B. Parking Review Committee

1. Meeting minutes of April 9, 2009.
2. Recommendations:
 - a. Increase third parking permit to \$50 (vote required)

C. Streetscape Committee

1. Status Report.

D. Police Committee

1. Meeting minutes of April 16, 2009.
3. Recommendations from Police Committee: NONE
4. Police Department Monthly Report- April 2009.

E. Personnel Committee

1. Meeting minutes of April 3, 2009
 - a. Recommendations: addressed at April's meeting

F. Public Works Committee

1. Meeting minutes of April 27, 2009.
2. Recommendations: NONE

G. Parks and Recreation Committee

1. Meeting minutes of March 24, 2009.
2. Recommendations: NONE

H. Environmental Sustainability Committee

1. No quorum at April's meeting.
2. Recommendations: NONE

10. Report of Commissions, Authority and Boards

A. Tree Commission

1. Meeting minutes of April 9, 2009.
2. Recommendations: NONE

B. Water and Sanitary Board

1. Meeting minutes of April 23, 2009.
2. Recommendations:
 - a. Water Rate Increase (vote required)

C. Housing Authority

D. Planning Commission

1. Meeting minutes of April 20, 2009
2. Recommendations: NONE

E. Historic Landmarks Commission

1. Meeting minutes of April 13, 2009.
2. Recommendations: NONE

F. Town Hall Construction Committee

1. Meeting minutes of April 17, 2009. Not available.

G. Board of Appeals