

Persons who are not on the agenda but wish to address the governing body must register prior to the call to order. Time limits will be imposed. Requests for copies of documents related to agenda items must be made in writing at least 24 hours in advance of the meeting not during the meeting.

NOTE: Council members are elected to represent citizens of the Corporation of Shepherdstown, please contact them regarding any questions or comments you may have about the agenda items.

This council follows Robert's Rules of Order Revised.

TOWN COUNCIL MEETING AGENDA

Tuesday, April 13, 2010

6:30 p.m.

Town Hall

1. Call to order/ approval of agenda
2. Approval of Town Council meeting minutes of March 9, 2010. (vote required)
3. **Public Comment Period**
 - A. Persons who have registered to address Town Council.
4. **Visitors**
5. **Public Hearings**
 - A. First reading of an ordinance amending and re-enacting Section 12C-2008 Subsection (D) entitled "penalty of Chapter 20 of Title 12C of the Code of Shepherdstown, West Virginia" relating to immobilization of certain vehicles and impoundment (vote required)
 - B. First reading of an ordinance authorizing amendments to and re-adoption of the tariff for all users of the sewer system of the Corporation of Shepherdstown (vote required)
6. **New Business**
 - a. Appointment of poll workers for June 1, 2010 Town Election (vote required)
 - b. 4th of July Picnic at Rumsey Park (vote required)
 - c. Sexual Assault Awareness Month – adoption of resolution (vote required)
 - d. CASA ROCK Bike Ride – (vote required)
 - e. The Sallie Spaulding Duck Race
7. **Old Business**
8. **Mayor's Report**
9. **Reports of Committees**
 - A. **Finance Committee**
 1. Meeting minutes of April 7, 2010
 2. Financial Reporting:
 - a. Financial Statements as of Jan. 31, 2010
 3. Finance Committee Recommendations:
 - a. Health insurance quote (vote required)

B. Parking Review Committee

1. Meeting minutes of March 11, 2010.
2. Recommendations:
 - a. Purchase parking meters. (vote required)
 - b. Reduce the “Boot Fee” from \$100 to \$75 (vote required)

C. Police Committee

1. No meeting in March.
2. Recommendations from Police Committee: NONE
3. Police Department Monthly Report- March 2010.

E. Personnel Committee

1. No meeting in March.
2. Recommendations: NONE

F. Public Works Committee

1. No meeting in March.
2. Recommendations: NONE

G. Parks and Recreation Committee

1. Meeting minutes of March 23, 2010.
2. Recommendations:

H. Environmental Sustainability Committee

1. No meeting in March.
2. Recommendations: NONE

10. Report of Commissions, Authority and Boards

A. Tree Commission

1. Meeting minutes of March 11, 2010.
2. Recommendations:
 - a. Appointment of Chris Stroeck (vote required)
 - b. Re-appointment of Frank Welch (vote required)

B. Water and Sanitary Board

1. Meeting minutes of February 25, 2010.
2. Recommendations:
 - a. Increase sewer rates by 5% to be effective on or after July 1, 2011. (vote required)

C. Housing Authority

D. Planning Commission

1. Meeting minutes of March 15, 2010.
2. Recommendations: NONE

E. Historic Landmarks Commission

1. Meeting minutes of March 8, 2010.
2. Recommendations: NONE

F. Town Hall Construction Committee

1. No meeting in March.
2. Recommendations: NONE

G. Board of Appeals