

Shepherdstown Town Council Meeting Minutes
Tuesday June 8, 2010
6:30 p.m. – Town Hall

Present: Jim Auxer (Mayor), Lori Robertson (Recorder), Jim Ford, Wanda Grantham Smith, Tom Martin and Howard Mills.

Absent: Stuart Wallace

Staff: Amy Boyd, Town Clerk, Frank Welch-Public works Director, Chief of Police Johnson.

Visitors: Bane Schill, Hilary Lo, Sonya Evanisko, and Michael Theis.

Agenda Items 1 and 2-Call to order/approval of agenda and minutes:

Call to order by Mayor Auxer at 6:32pm. **Motion made by H. Mills, Second by W. Smith to approve the agenda and the May 11, 2010 Town Council Minutes. Motion carried unanimously.**

Agenda Item 3 and 4 – Public Comment Period/Visitors:

Visitor's comments, if any, are logged in under the specific agenda item.

Agenda Item 5 – Public Hearings:

None

Agenda Item 6 – New Business:

- a. 2009 Community Partnership Grant Program Contract – Corporation of Shepherdstown – (vote required)
This is for fiscal year 2009. F. Welsh stated public works purchased a tree pruner and this is the reimbursement for that.
Motion made by L. Robertson, Second by J. Ford to accept the grant money from the 2009 Community Partnership Grant Program. Motion carried unanimously.

- b. Adoption of resolutions for 2010 Community Partnership Grant Program – Shepherdstown Men’s Club, Historic Shepherdstown Commission, Corporation of Shepherdstown (vote required)
Michael Theis asked for clarification on the grant money. J. Ford responded by stating that the Corporation gets free money from the State. Sonya stated it would nice if the public could see a more detailed description of what was on the town council’s agenda. Amy Boyd, Town Clerk responded that the public can always come in to town hall to see the packet for the town council meetings beforehand.

Motion made by H. Mills, Second by T. Martin to approve the adoption of the resolution for the 2010 Community Partnership Grant Program for the Shepherdstown Men’s Club & Historic Shepherdstown Commission. Motion carried unanimously.

Motion made by L. Robertson, Second by W. Smith to approve the resolution for the 2010 Community Partnership Grant for the Corporation of Shepherdstown. Motion carried unanimously.

Motion made by T. Martin, Second by J. Ford to approve the resolution to advertise for bids for the new Town Hall. Motion approved by L. Robertson, Mayor Auxer, W. Smith, T. Martin and J. Ford. Motion opposed by S. Wallace and H. Mills. Motion carried.

- c. Letter of request for FOSL Friday Movie Series (vote required)
The movies will be shown 7/23, 8/6 & 8/20 all from 7-11pm.
Motion made by J. Ford, Second by L. Robertson to approve the Friday Movie Series. Motion approved unanimously.

Old Business:

None

Agenda Item 8 – Mayor’s Report:

- a. The Mayor stated that Harvey Heyser would be the acting part-time zoning officer until we advertise the position.
- b. The Mayor wanted to take this opportunity to personally thank Jim Ford, Tom Martin and Howard Mills (who were present) for their service to the community serving on the town council as this was their last meeting. He also extended his personal congratulations to L.

- Robertson, Wanda Grantham Smith and Bane Schill (who were present) for their recent election to the town council.
- c. The Mayor stated that our public works employees have gone around town to clean up yards and weedy areas. Letters have been written to those residents not cutting their grass and the Mayor also went door to door.
 - d. The Mayor stated the town is moving forward on our projects; milling and paving, F. Welsh added that the older truck is being utilized to pick up recycling and L. Robertson added that through the Recycling Grant 25 recycling cans will be ordered within 2 months some of which will be placed on German Street.

Agenda Item 9 – Reports of Committees:

A. Finance Committee:

1. Meeting minutes of June 2, 2010.
2. Financial Reporting:
3. Finance Committee Recommendations:
 - a Hiring additional police officer (vote required)

Chief Johnson stated that the current 5 part time officers are not working out. The department needs more late night coverage due to increased vandalism around town at night. His request is to release the part time officers and hire one more full time officer that will help the late night coverage and also enforce parking. This addition will give the town 24-hour coverage.

Motion made by H. Mills, Second by L. Robertson to approve the hiring of an additional full time officer. Motion carried unanimously.

b 2010 Community Grant Program – Corporation of Shepherdstown (vote required)

Covered under 6 b

- c. Purchase of mini-excavator & trailer (vote required)

Welsh stated that this equipment helps the staff with hand digging and the recommendation came from Public Works/Finance and Water/Sewer.

Motion made by J. Ford, Second by H. Mills to approve the purchase of the mini-excavator & trailer. Motion carried unanimously.

B. Parks and Recreation Committee

1. Recommendations:

- a. Proposal from Taylor Sports and Recreation (vote required)
Cullison Park is not meeting current safety standards or ADA requirements. Bane Harris Park is not currently ADA compliant.

Motion made by J. Ford, Second by H. Mills to approve \$7,000.00 for Cullison Park and \$6,800.00 for Bane Harris Park to upgrade safety and ADA standards. Motion carried unanimously.

Agenda item 10 – Report of Commissions, Authority and Boards

F. Welsh mentioned there was a memo from the Water Department stating that two employees took the Class Three exam and passed. The Corporation's water plant is a Class Two plant. This will give the town four Class Three employees and in the past those passing the exam have received a pay raise.

The Mayor requested a motion to go into Executive Session to discuss this issue.

Motion was made by J. Ford, Second by L. Robertson to go into Executive Session at 7:04pm. Motion carried unanimously.

Motion was made by J. Ford, Second by W. Smith to come out of Executive Session at 7:13pm. Motion carried unanimously.

Motion made by L. Robertson, Second by H. Mills to have the Personnel Committee address the above issue. Motion carried unanimously.

Motion made by J. Ford, Second by H. Mills to adjourn at 7:24pm. Motion carried unanimously.

Respectfully submitted by L. Robertson, Recorder.

