

Persons who are not on the agenda but wish to address the governing body must register prior to the call to order. Time limits will be imposed. Requests for copies of documents related to agenda items must be made in writing at least 24 hours in advance of the meeting not during the meeting.

NOTE: Council members are elected to represent citizens of the Corporation of Shepherdstown, please contact them regarding any questions or comments you may have about the agenda items.

This council follows Robert's Rules of Order Revised.

TOWN COUNCIL MEETING AGENDA

Tuesday, October 13, 2009

6:30 p.m.

Town Hall

1. Call to order/ approval of agenda
2. Approval of Town Council meeting minutes of September 8 and 24, 2009. (vote required)
- 3. Public Comment Period**
 - A. Persons who have registered to address Town Council.
4. **Visitors**
- 5. Public Hearings**
 - a. First reading of "An Ordinance Annexing a portion of real property located at West Campus of Shepherd University on the west side of WV Sec. Rt. 480 (N. Duke Street), located in the Shepherdstown District and Shepherdstown Corporation District, Jefferson County, West Virginia, and is contiguous with the current municipal boundary of the Town of Shepherdstown, all of which is described in a Deed dated the 16th day of July, 2009, and recorded in the Office of the Clerk of County Commission of Jefferson County, West Virginia, in Deed Book 1067, page 325." (vote required)
 - b. First reading of "An Ordinance Enacting Chapter 15 Of Title 9 Of The Town Code Of The Corporation Of Shepherdstown To Regulate Blasting Activities Within The Corporate Limits" (vote required)
- 6. New Business**
 - a. Renewal of Entler Lease between the Corporation of Shepherdstown and Historic Shepherdstown Commission (vote required)
 - b. Resolution for Community Participation Grant Award Contract for Shepherdstown Day Care (\$15,000) (vote required)
 - c. Old Business**
 - a. NIMS – National Incident Management System Training – status report
 - d. Mayor's Report**
- 9. Reports of Committees**
 - A. Finance Committee**
 1. Meeting minutes of October 6, 2009 -
 2. Financial Reporting:
 - a. Finance Report as of September 11, 2009

- b. Video Lottery Report as of September 18, 2009
- c. Financial Statements as of August 31, 2009
- d. Budget Revision #3-General Fund

3. Recommendations:

- a. Shepherd University Annexation (voted on previously under Public Hearings)
- b. DUI Grant (vote required)
- c. General Fund Budget #3 (vote required)

B. Parking Review Committee

- 1. Meeting minutes of October 9, 2009.
- 2. Recommendations: NONE

C. Streetscape Committee

- 1. Status Report.

D. Police Committee

- 1. Meeting minutes of September 17, 2009
- 2. Recommendations from Police Committee:
 - a. Donate out of serve police cruiser to the Shepherdstown Fire Department. (vote required)
- 3. Police Department Monthly Report- September 2009.

E. Personnel Committee

- 1. No meeting in September 2009.
- 2. Recommendations: NONE

F. Public Works Committee

- 1. Meeting minutes of September 28, 2009.
- 2. Recommendations: NONE

G. Parks and Recreation Committee

- 1. No meeting in September 2009.
- 2. Recommendations: NONE

H. Environmental Sustainability Committee

- 1. Meeting minutes of September 10, 2009.
- 2. Recommendations: NONE

10. Report of Commissions, Authority and Boards

A. Tree Commission

- 1. No meeting in September 2009.
- 2. Recommendations: NONE

B. Water and Sanitary Board

1. Meeting minutes of September 24, 2009 not available
2. Recommendations: NONE
3. Adoption of Real Property Acquisition Rules and Regulations (vote required)
4. Adoption of Inducement Sewer Resolution (vote required)

C. Housing Authority

D. Planning Commission

1. Meeting minutes of September 28, 2009
2. Recommendations: NONE

E. Historic Landmarks Commission

1. Meeting minutes of September 17, 2009.
2. Recommendations: NONE

F. Town Hall Construction Committee

1. No meeting minutes of September 23, 2009
2. Recommendations: NONE

G. Board of Appeals