

Persons who are not on the agenda but wish to address the governing body must register prior to the call to order. Time limits will be imposed. Requests for copies of documents related to agenda items must be made in writing at least 24 hours in advance of the meeting not during the meeting.

NOTE: Council members are elected to represent citizens of the Corporation of Shepherdstown, please contact them regarding any questions or comments you may have about the agenda items.

This council follows Robert's Rules of Order Revised.

TOWN COUNCIL MEETING AGENDA

Tuesday, November 10, 2009

6:30 p.m.

Town Hall

1. Call to order/ approval of agenda
2. Approval of Town Council meeting minutes of October 13 and 22, 2009. (vote required)
- 3. Public Comment Period**
 - A. Persons who have registered to address Town Council.
4. **Visitors**
- 5. Public Hearings**
 - a. Second reading of "An Ordinance Enacting Chapter 15 Of Title 9 Of The Town Code Of The Corporation Of Shepherdstown To Regulate Blasting Activities Within The Corporate Limits" (vote required)
 - b. First reading of "An Ordinance Annexing To The Corporation Of Shepherdstown A Parcel Of Real Estate Consisting Of 13.09 Acres And Identified Upon Jefferson County, West Virginia Tax Maps As Being Part Of Parcel 16 On Tax Map 8, Located In The Shepherdstown District And Part Of Parcel 1 On Tax Map 2, Located In The Shepherdstown Corporation District, Owned By Shepherd University Board Of Governors, And Providing For The Institution Of The Necessary Proceedings Before The County Commission Of Jefferson County, West Virginia, In Accordance With West Virginia Code §8-6-4 (Annexation Without Election).
- 6. New Business**
 - a. Resolutions for Community Participation Grant Award Contract for: Shepherdstown Day Care, Friends of Music, Mechlenburg Warehouse, Shepherdstown Historic Commission (vote required)
- 7. Old Business**
 - a. NIMS – National Incident Management System Training – status report
- 8. Mayor's Report**
- 9. Reports of Committees**
 - A. Finance Committee**
 1. Meeting minutes of November 4, 2009.
 2. Financial Reporting:
 - a. Financial Statements as of Sept, 2009

3. Finance Committee Recommendations:
 - a. Provide 3,000 for K-9 and officer training to come from Police Equipment Fund (vote required)
 - b. Move forward with “Intent to Apply” grant application for Rt. 480 bike path from Lowe Drive to Morgan’s Grove Park. (vote required)

B. Parking Review Committee

1. Next meeting November 12, 2009.
2. Recommendations: NONE

C. Streetscape Committee

1. Status Report.

D. Police Committee

1. Meeting minutes of October 15, 2009
2. Recommendations from Police Committee: NONE
3. Police Department Monthly Report- October 2009.

E. Personnel Committee

1. No meeting in October 2009.
2. Recommendations: NONE

F. Public Works Committee

1. Meeting minutes of October 26, 2009.
2. Recommendations: NONE

G. Parks and Recreation Committee

1. No meeting in October 2009.
2. Recommendations: NONE

H. Environmental Sustainability Committee

1. Bi-weekly meetings- next meeting November 12, 2009.
2. Recommendations: NONE

10. Report of Commissions, Authority and Boards

A. Tree Commission

1. Meeting minutes of October 15, 2009.
2. Recommendations: NONE

B. Water and Sanitary Board

1. Meeting minutes of October 29, 2009 not available
2. Recommendations: NONE

C. Housing Authority

D. Planning Commission

1. Meeting minutes of October 19, 2009
2. Recommendations: NONE

E. Historic Landmarks Commission

1. Meeting minutes of October 14, 2009.
2. Recommendations: NONE

F. Town Hall Construction Committee

1. Meeting minutes of October 21, 2009
2. Recommendations: NONE

G. Board of Appeals

1. Corporation of Shepherdstown – lot adjoining 101 South King Street – appealing Planning Commission’s decision
2. KFL Limited Liability Company and YYB, LLC - 201 East German Street – variance request