

Persons who are not on the agenda but wish to address the governing body must register prior to the call to order. Time limits will be imposed.

Requests for copies of documents related to agenda items must be made in writing at least 24 hours in advance of the meeting not during the meeting.

NOTE: Council members are elected to represent citizens of the Corporation of Shepherdstown, please contact them regarding any questions or comments you may have about the agenda items.

This council follows Robert's Rules of Order Revised.

TOWN COUNCIL MEETING AGENDA

Tuesday, February 10, 2009

6:30 p.m.

Town Hall

1. Call to order/ approval of agenda
2. Approval of Town Council meeting minutes of January 13, 2009.(vote required)
- 3. Public Comment Period**
 - A. Persons who have registered to address Town Council.
4. **Visitors**
- 5. Public Hearings**
 - a. None
- 6. New Business**
 - a. Resolutions for Community Participation Grants for the Mecklenburg Warehouse, the Shepherdstown Museum-Entler Hotel and a Public Address System at Town Hall. (vote required)
 - b. NIMS – National Incident Management System Training
 - c. Farmer's Market Season 2009 (vote required)
 - d. Street closing requests:
 1. Soap Box Derby (vote required)
 2. Relay for Life sponsored by Shepherd University (vote required)
 3. "Potato Drop" on King Street sponsored by Shepherd University (vote required)
- 7. Old Business**
- 8. Mayor's Report**

9. Reports of Committees

A. Finance Committee

1. Meeting minutes of February 2, 2009.
2. Financial Reporting:
 - a. Video Lottery Report as of 12/19/08
 - b. Financial Statements as of Nov. 30, 2008
3. Recommendations:
 - a. Purchase a Bobcat with the cost being evenly split between the general fund budget and the water and sewer department budgets. (vote required)
 - b. Purchase the GM truck with the cost being evenly split between the streets and public works fund budgets. (vote required)
 - c. Purchase snowplow to be paid from public works and streets fund budgets. (vote required)

B. Parking Review Committee

1. Meeting held on February 5, 2009. Minutes not yet available.
2. Recommendations: NONE

C. Streetscape Committee

1. Status Report.

D. Police Committee

1. Meeting minutes of January 15, 2009.
2. Recommendations from Police Committee: NONE
3. Police Department Monthly Report- January 2009.

E. Personnel Committee

1. No meeting in January.
2. Recommendations:

F. Public Works Committee

1. Meeting minutes of January 26, 2009.
2. Recommendations:
 4. Accept proposal on a new GMC truck. (considered under Finance)
 5. Install a "No Left Turn" sign on High Street at the intersection of Duke Street. (vote required)

G. Parks and Recreation Committee

1. No meeting in January.
2. Recommendations: NONE

H. Environmental Sustainability Committee

1. Meeting minutes of January 8, 2009.

10. Report of Commissions, Authority and Boards

A. Tree Commission

1. Meeting minutes of January 8, 2009.
2. Recommendations: NONE

B. Water and Sanitary Board

1. No meeting in January.
2. Recommendations: NONE

C. Housing Authority

D. Planning Commission

1. Meeting minutes of January 19, 2009
2. Recommendations: NONE

E. Historic Landmarks Commission

1. No meeting in January.
2. Recommendations: NONE

F. Building Commission

1. Meeting minutes of January 21, 2009.
2. Progress report.
3. Program for new Town Hall (vote required)

G. Board of Appeals