

## Planning Commission Draft Minutes

Monday, November 16, 2009

### Location: Town Hall

1. Call to order 7:02/approval of agenda. Pam Berry, Josh Stella, Karene Motivans, Bane Schill, David Rosen, Lori Robertson, Harvey Heyser, Jim Auxer. Absent: Catharine Wilson.
2. Vote to recommend/deny adoption of the revised Shepherdstown Floodplain Ordinance. Changes/clarifications to the ordinance were recommended: Preamble-Insert Property Owners; Section 5.2: Insert D. Names, addresses, and evidence of expertise of any consultants. Section 7.2—add clarification: WV AND Corporation of Shepherdstown. J. Stella motion to recommend approval to Town Council with changes/clarifications; L. Robertson second; passed unanimously.
3. Approval of meeting minutes of October 19, 2009, and November 9, 2009.  
October 19, 2009: page three, first full graph, added clarification that applicant is taking the right step in having the shutters made of wood. J. Auxer motioned to accept the minutes with clarification, L. Robertson second, motion passed with J. Stella abstaining as he was not at that meeting.  
November 9, 2009: In the opening paragraph, verbs changed to past tense. J. Stella requested it be inserted in the minutes that he would have voted no on the passage of the ordinance had he been allowed. H. Heyser motioned to approve as amended; L. Robertson seconded; unanimous.
4. Conflicts of Interest: none noted.
5. Visitors: Michael Theis
6. Mayor's and Town Council's Report: none
7. Shepherdstown Historic Landmarks Commission Report: HLC's approval of application 09-37.
8. Zoning Officer's Report: none
9. Applications for consideration:

*#09-37, Carlos Niederhauser, 113 North Church Street, replace deteriorated siding at the peak on front of the building. After a brief discussion, K. Motivans moved to approve the application; J. Stella seconded; unanimous.*

10. New Business: J. Stella inquired about status of the Iwig application; never heard anything; follow-up by zoning officer.

K. Motivans proposed sign and fence ordinance rewrites. Copy all of gathered materials and put the rewrites on the January agenda, which will be a “brainstorming” session. After that, schedule a joint meeting of PC/HLC.

Adjourn: 8:25